

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Christopher R. Mills

Patricia A. Taylor

Joseph D. Calderón

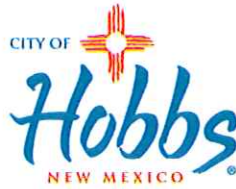
Dwayne Penick

Don R. Gerth

Acting City Manager

Manny Gomez

October 21, 2019



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, October 21, 2019 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Christopher R. Mills
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Dwayne Penick
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio
and Available via Livestream at www.hobbsnm.org*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the October 7, 2019, Regular Commission Meeting

PROCLAMATIONS AND AWARDS OF MERIT

2. Proclamation Proclaiming November 1, 2019, as "Extra Mile Day"
3. Recognition of City Employees - Milestone Service Awards for the Month of October, 2019 (*Manny Gomez, Acting City Manager*)
 - ▶ 5 years - Isaac Jacobo, Parks Department
 - ▶ 20 years - Christa Belyeu, I. T. Department

4. Presentation of Life Saving Awards to Police Sergeant Sean Hardison and Police Officer Dustin Seay (*John Ortolano, Police Chief*)

PUBLIC COMMENTS (*Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.*)

CONSENT AGENDA (*The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.*)

5. Resolution No. 6863 - Authorizing the Creation of an Internal Service Fund to Account for Property, General Liability and Claims Insurance (*Toby Spears, Finance Director*)
6. Resolution No. 6864 - Authorizing First Amendment to Local Government Road Fund Cooperative Agreement with the New Mexico Department of Transportation to Extend the Term of the Agreement to December 31, 2020 (*Todd Randall, City Engineer*)

DISCUSSION

7. Hobbs Schools General Obligation Bond (*T. J. Parks, Superintendent, Hobbs Municipal Schools*)

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

8. **PUBLICATION:** Proposed Ordinance Amending Chapter 10 of the Hobbs Municipal Code Regarding Parking Enforcement (*John Ortolano, Police Chief*)
9. Resolution No. 6865 - Authorizing Renewal of Medical, Benefit Value Advisor, Dental, Vision, Teladoc, Life Insurance, Short Term Disability, Long Term Disability, Critical Illness Coverage and Accident Coverage for City Employees (*Nicholas Goulet, Human Resources Director*)
10. Resolution No. 6866 - Authorizing Budgetary Adjustment #1 for FY 2019-2020 (*Toby Spears, Finance Director*)
11. Resolution No. 6867 - Authorizing Additional Lodgers' Tax Funds to Promote the EDC Airline Marketing Campaign and Various City of Hobbs Events (*Toby Spears, Finance Director*)

12. Resolution No. 6868 - Authorizing the Submission of a Grant Application for FY 20 for the New Mexico State Fire Marshal Fire Protection Grant (*Barry Young, Deputy Fire Chief*)
13. Resolution No. 6869 - Authorizing a Charter Commission and Appointing Members to that Commission (*Mayor Sam Cobb*)
14. Resolution No. 6870 - Calling for a Municipal Officer Election on March 3, 2020, and Notifying the Lea County Clerk of the Positions to be Filled (*Jan Fletcher, City Clerk*)

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

15. Next Meeting Date:

- ▶ City Commission Regular Meeting
November 4, 2019, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 21, 2019

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: October 14, 2019
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of October 7, 2019

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

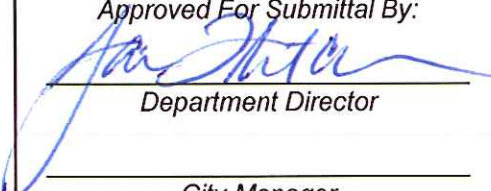
Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, October 7, 2019, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Pro Tem Calderón called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Pro Tem Joseph D. Calderón
Commissioner Marshall R. Newman
Commissioner Christopher Mills
Commissioner Patricia A. Taylor (*via telephone*)
Commissioner Dwayne Penick
Commissioner Don Gerth

Absent: Mayor Sam D. Cobb

Also present: Manny Gomez, Acting City Manager/Fire Chief
Efren Cortez, City Attorney
John Ortolano, Police Chief
Clipper Miller, Police Captain
Barry Young, Deputy Fire Chief
Kevin Shearer, Battalion Chief
Brandon Roberts, Fire Captain
Todd Randall, City Engineer
Kevin Robinson, Development Director
Meghan Mooney, Communications Director
Raymond Bonilla, Community Services Director
Doug McDaniel, Parks and Recreation Director
Bryan Wagner, Parks and Open Spaces Director
Matt Hughes, Rockwind Community Links Superintendent
Nicholas Goulet, Human Resources Director
Tracy South, Assistant Human Resources Director
Shannon Arguello, Municipal Court Administrator
Toby Spears, Finance Director
Tim Woomer, Utilities Director
Shelia Baker, General Services Director
Matthew Berry, Garage Superintendent
Bobby Arther, Municipal Judge
Ron Roberts, Information Technology Director
Sandy Farrell, Library Director
Ann Betzen, Executive Assistant/Risk Manager
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
21 citizens

Invocation and Pledge of Allegiance

Commissioner Penick delivered the invocation and Commissioner Mills led the Pledge of Allegiance.

Approval of Minutes

Commissioner Gerth moved that the minutes of the regular meeting held on September 16, 2019, be approved as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes. The motion carried.

Proclamations and Award of Merit

Proclamation Proclaiming the Week of October 6 - 12, 2019, as "Fire Prevention Week".

Mayor Pro Tem Calderón proclaimed October 6-12, 2019, as "Fire Prevention Week" and presented the proclamation to Fire Marshal Shawn Williams, Fire Captain Brandon Roberts, Fire Inspector Mark Doporto and members of the Hobbs Fire Department (HFD). Fire Inspector Doporto stated the HFD will be working at 13 elementary schools this week to educate students on the importance of fire safety. He stated the Fire Prevention Week theme is "Not All Heroes Wear a Cape to Escape"

Recognition of Fire Marshal Shawn Williams as the Code Enforcement Officer of the Year by the New Mexico State Fire Marshal's Office.

Mr. Barry Young, Deputy Fire Chief, recognized Fire Marshal Williams as the Code Enforcement Officer of the Year awarded by the New Mexico State Fire Marshal's Office on September 15, 2019. Fire Marshal Williams stated the award was earned by the "Team" that consists of Code Enforcement staff and Fire Inspection staff.

Public Comments

Agent Joel Saenz with the New Mexico State Police Special Investigation Unit stated his unit has been conducting alcohol training in Lea County but mainly in Hobbs. He stated they focus on the merchants that are having citation issues or complaints regarding serving of alcohol. Mr. Saenz stated they will start education in local schools once they have completed their training in establishments that serve alcohol.

Ms. Pat Huntley invited the Commission and the public to attend the Lea County Humane Society's 18th Annual Paws and Claws Gala on Saturday, October 19, 2019, starting at 6:00 p.m., at the Lea County Event Center. She reviewed the statistics of the animal activity at the Hobbs Animal Adoption Center (HAAC) and stated the HAAC facility has a wonderful staff.

Consent Agenda

Mayor Pro Tem Calderón explained the Consent Agenda and the process for removing an item from the Consent Agenda and placing it under Action Items.

Commissioner Gerth moved for approval of the following Consent Agenda Item(s):

Resolution No. 6856 - Authorizing the Purchase of Ten (10) Self-Contained Breathing Apparatus (SCBA) and Thirteen (13) Harness Kits from Municipal Emergency Services in the Amount of \$79,940.00 Utilizing the Houston Galveston Area Council (HGAC) Contract No. EE08-19.

Resolution No. 6857 - Authorizing the Removal of Uncollectible Returned Checks Dated Prior to June 30, 2015, in the Total Amount of \$5,652.70.

Commissioner Penick seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes. The motion carried. Copies of the resolutions and supporting documentation are attached and made a part of these minutes.

Discussion

Community Development Consulting Associates, LLC

Mr. Amalio Madueno with Community Development Consulting Associates, LLC, introduced himself and stated he will be assisting local entities with strategic planning, facilities and infrastructure, grant writing and legislative proposals, among other services. He further stated the priorities will be housing, education, transportation, economic development and healthcare. Mr. Madueno stated he will be working three days per week in an office located on the Second Floor of the City Hall Annex Building.

Mayor Pro Tem Calderón thanked Mr. Madueno for introducing himself to the Commission.

City of Hobbs' Charter Review

Mr. Efren Cortez, City Attorney, presented an overview to the Commission of the upcoming Charter Review. He reviewed the details of a PowerPoint presentation and stated a municipal charter provides for the following:

- Any system of government that may be deemed expedient and beneficial to the people of the municipality
- The manner of appointment or election of its officers

- The recall of the officers
- The petition and referendum of any ordinance

Mr. Cortez stated the municipal charter shall NOT:

- Be inconsistent with the constitution of New Mexico
- Authorize the levy of any tax not specifically authorized by the laws of the state
- Authorize the expenditure of public fund for other than public purposes

Mr. Cortez gave a brief history of the City of Hobbs Charter and stated the Charter was last amended by Special Election on December 9, 2014, to allow for Voter Identification in Municipal Elections. He further stated the Hobbs Charter, Section 7, discusses the Charter Review and states the Hobbs City Commission is required to appoint a Charter Commission every ten years to review the Charter. Mr. Cortez stated the Charter Commission shall consist of two Commissioners, the Mayor and one member appointed by each of the Commissioners.

Mr. Cortez stated a resolution appointing members to the Charter Commission will be presented to the Commission at the next meeting on October 21, 2019. He stated the Charter Commission shall hold at least one public meeting in October or November, 2019, to discuss proposed amendments to the Charter and make recommendation to the Hobbs City Commission. He further stated prior to December 24, 2019, the City Commission must adopt a resolution to establish ballot questions for the March, 2020 election. Mr. Cortez stated this will include any proposed Charter amendments. Mr. Cortez stated a municipal election will be held on March 3, 2020, and any amendments that receive a majority vote will go into effect following the canvass of the election returns.

Ms. Jan Fletcher, City Clerk, requested that each Commissioner contact her to provide the name of an individual to appoint to the Charter Commission.

Action Items

(Tabled Item from September 16, 2019) Resolution No. 6858 - PUBLIC HEARING: Regarding the Transfer of Ownership of Liquor License No. 2584 from Hobbs Oil Patch Inn, LLC, to Jitter Enterprises, LLC, d/b/a Derrick Lounge and Saxony Steak Room Located at 501 North Marland, Hobbs, New Mexico.

Mr. Efren Cortez, City Attorney, was appointed as the Hearing Officer. Ms. Kim Araiza, co-owner of Jitter Enterprises, LLC, d/b/a Derrick Lounge and Saxony Steak Room, presented testimony in the hearing regarding the application of transfer of ownership and location of Liquor License No. 2584 from Hobbs Oil Patch Inn, LLC.

In response to Mr. Cortez' inquiry, Mr. Robbie Roberts, owner of Hobbs Oil Patch Inn, LLC, stated he is present in support of the application for transfer of ownership of the liquor license but would not be providing any testimony.

Ms. Jan Fletcher, City Clerk, administered the oath to Ms. Araiza.

Mr. Cortez stated the State of New Mexico Alcoholic Beverage Control (ABC) has granted preliminary approval to the application for transfer of ownership of the liquor license and a public hearing has to be held within 45 days of receipt of the application on whether or not the proposed transfer of ownership of the license should be granted. He further stated the application can be denied for only three reasons which are as follows: (1) if the location is within 300 feet of a church or school, which is not applicable here; (2) if it is in violation of a zoning or other ordinance of the governing body, which is not applicable here; and (3) if the issuance would be detrimental to the public health, safety or morals of the residents of the local option district. He further stated disapproval by the governing body on public health, safety or morals must be based on and supported by substantial evidence pertaining to the specific prospective transferee or locations and a copy of the record must be submitted to the ABC. Ms. Araiza testified that all the above statements made by Mr. Cortez are true and correct to her knowledge.

There being no discussion or further comments, Commissioner Gerth moved that Resolution No. 6858 be adopted approving the transfer of ownership of Liquor License No. 2584 as presented. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes. The motion carried. Copies of the resolution and application packet are attached and made a part of these minutes.

Resolution No. 6859 - Relating to the Disposition of 50 Sig Sauer, Model P320 Pistols Used by the City of Hobbs Police Department.

Police Chief John Ortolano stated the City desires to delete from its public inventory and dispose of pistols currently listed on the City of Hobbs' inventory. He stated the pistols will be traded in towards the purchase of new Glock, Model 17, 9mm pistols through GT Distributors out of Austin, Texas.

There being no discussion, Commissioner Penick moved to approve Resolution No. 6859 as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Penick yes, Gerth yes. The motion carried. Copies of the resolution and development agreement are attached and made a part of these minutes.

Authorizing the Purchase of High Intensity Activated Crosswalk Beacon Equipment (Hawk System) from Gades Sales Co., Inc., in the Amount of \$72,389.00 Utilizing New Mexico State Price Agreement.

Mr. Todd Randall, City Engineer, stated the City of Hobbs received grant funding through the Local Government Road Fund Program for FY 2018/2019 for improvement to existing crosswalks located at Dal Paso/Texas and Dal Paso/Sunset. He stated the improvements at the crosswalks include the installation of a High-Intensity Activate Crosswalk Beacon System (HAWK System). Mr. Randall stated the proposed purchase will be through a New Mexico State Price Agreement with Gades Sales Co. Inc., for a total amount of \$72,389.00. He stated the cost is only for the poles and mast arms and the Traffic Department will be making separate purchases for the controllers, signal heads and signs for the complete installation. Mr. Randall stated, if approved, the anticipated delivery is 12 weeks after the purchase order is delivered. He stated the Engineering Department is requesting a grant extension from the State which will be presented at the City Commission on October 21, 2019, for consideration.

Commissioner Gerth stated he experienced a HAWK System in Las Cruces, New Mexico, and it was very confusing. Mr. Randall stated there will be signs and the public will be educated on the system before it is implemented.

Commissioner Penick moved to approve the purchase of the HAWK System from Gades Sales Co., Inc., in the amount of \$72,389.00 utilizing the New Mexico State Price Agreement. Commissioner Mills seconded the motion.

Commissioner Taylor suggested a HAWK System needs to be installed at Sanger and Seminole Highway for the safety of the children crossing the highway. Mr. Randall stated the City has engaged with the State of New Mexico Highway Department to install safety measurements in that area. He stated the State is in favor but desires the City and the Hobbs Municipal Schools to pay the cost.

There being no further discussion, the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Penick yes, Gerth yes. The motion carried. Copies of the supporting documentation are attached and made a part of these minutes.

Resolution No. 6860 - Approving a Development Agreement with Lemke Development, Inc., Concerning the Development of Market Rate Single-Family Housing Units.

Mr. Kevin Robinson, Development Director, stated Lemke Development, Inc., has requested a Development Agreement concerning the development of single-family

housing units located within the municipal boundaries. He stated the developer proposes to produce 31 market rate single-family units to be located at the northeast intersection of College Lane and Ja-Rob and is requesting infrastructure incentives in the amount of \$30,000.00.

There being no discussion, Commissioner Gerth moved to approve Resolution No. 6860 as presented. Commissioner Penick seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Penick yes, Gerth yes. The motion carried. Copies of the resolution and development agreement are attached and made a part of these minutes

Resolution No. 6861 - Approving the Subdivision of Property Located Southwest of the Intersection of Joe Harvey Blvd. and Grimes Street and Affirming a Variance Granted by the Planning Board Allowing a Subdivision of Property Creating Lot(s) Not Accessible from a Public Street.

Mr. Robinson stated the final plan for a subdivision of property creating lots not accessible from a public street was submitted by property owner Horizon Partners, LLC. He stated the proposed subdivision is located southwest of the intersection of Joe Harvey Blvd. and Grimes. Mr. Robinson stated the Planning Board reviewed this subdivision on September 17, 2019, and voted 5 - 0 to recommend approval with a variance.

There being no discussion, Commissioner Penick moved to approve Resolution No. 6861 as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Mills abstain, Newman no, Taylor yes, Calderón yes, Penick yes, Gerth yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6862 - Approving an Affordable Housing Development Agreement with Yes Housing, Inc., for an Affordable Housing Complex to be Located Southwest of the Intersection of Navajo and North Dal Paso.

Mr. Robinson stated Yes Housing, Inc., has received an allocation of Low-Income Housing Tax Credits from the New Mexico Mortgage Finance Authority to finance the development of a 72-unit affordable multi-family housing complex, to be named "Skyview Terrace Apartments". He stated the Developer was also allocated a Local Contribution of \$1,570,000.00 in financial assistance through Resolution No. 6759 adopted by the Commission on February 4, 2019. Mr. Robinson further stated, if the proposed resolution and agreement are approved by the Commission, it will guide the development of the complex. He stated the development agreement allows for the creation and execution of restrictive covenants upon the real property to assure the units produced shall remain affordable units for a period of 35 years. Additionally, the

development agreement contains a zero interest promissory note securing the Local Contribution and allowing the entirety of the principal to be forgiven at the end of the 35-year term providing that all affordability requirements have been met during the term. Mr. Robinson stated disbursement of the loan proceeds shall be \$628,000.00 to the Developer when the project is "dried-in" and the remaining \$942,000.00 shall be made available after the Developer has obtained Certificates of Occupancy for the development.

There being no discussion, Commissioner Gerth moved to approve Resolution No. 6862 as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Mills yes, Newman no, Taylor yes, Calderón yes, Penick abstain, Gerth yes. The motion carried. Copies of the resolution and development agreement are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Mayor Pro Tem Calderón stated the next regular Commission meeting will be held on October 21, 2019.

Commissioner Newman thanked Ms. Shelia Baker and the Street Department for the large item pick-up held this past weekend.

Commissioner Gerth stated the Charter review is great. He suggested that all of the City's ordinances need to be reviewed as well.

Acting City Manager/Fire Chief Gomez congratulated Fire Marshal Williams for his award as Code Enforcement Officer of the Year. He stated it is well deserved.

Acting City Manager/Fire Chief Gomez thanked Ms. Fletcher and Ms. Jacque Pennington, Hobbs Express Supervisor, for their leadership at Hobbs Express. He stated Hobbs Express held its 30 Year Anniversary Celebration on October 2, 2019.

Acting City Manager/Fire Chief Gomez stated, five months ago, the City established a Park and Open Space Department. He stated the Department consists of 55 employees. Acting City Manager/Fire Chief Gomez thanked the department head, Mr. Bryan Wagner, for a good job as it is evident on how good the trails, right-of-ways and parks are looking.

Acting City Manager/Fire Chief Gomez stated the City held its third Large Item Pickup. He stated 22 employees manned the event who filled up sixteen (16) 40-yard roll off dumpsters with trash. Acting City Manager/Fire Chief Gomez thanked the Street, Utilities, Community Services, Parks and Recreation and Parks and Open Spaces Departments for assisting in the event.

Mayor Pro Tem Calderón stated an election will be held in Hobbs on Tuesday, November 5, 2019, and he encouraged citizens to vote “yes” on the Hobbs School Bond question.

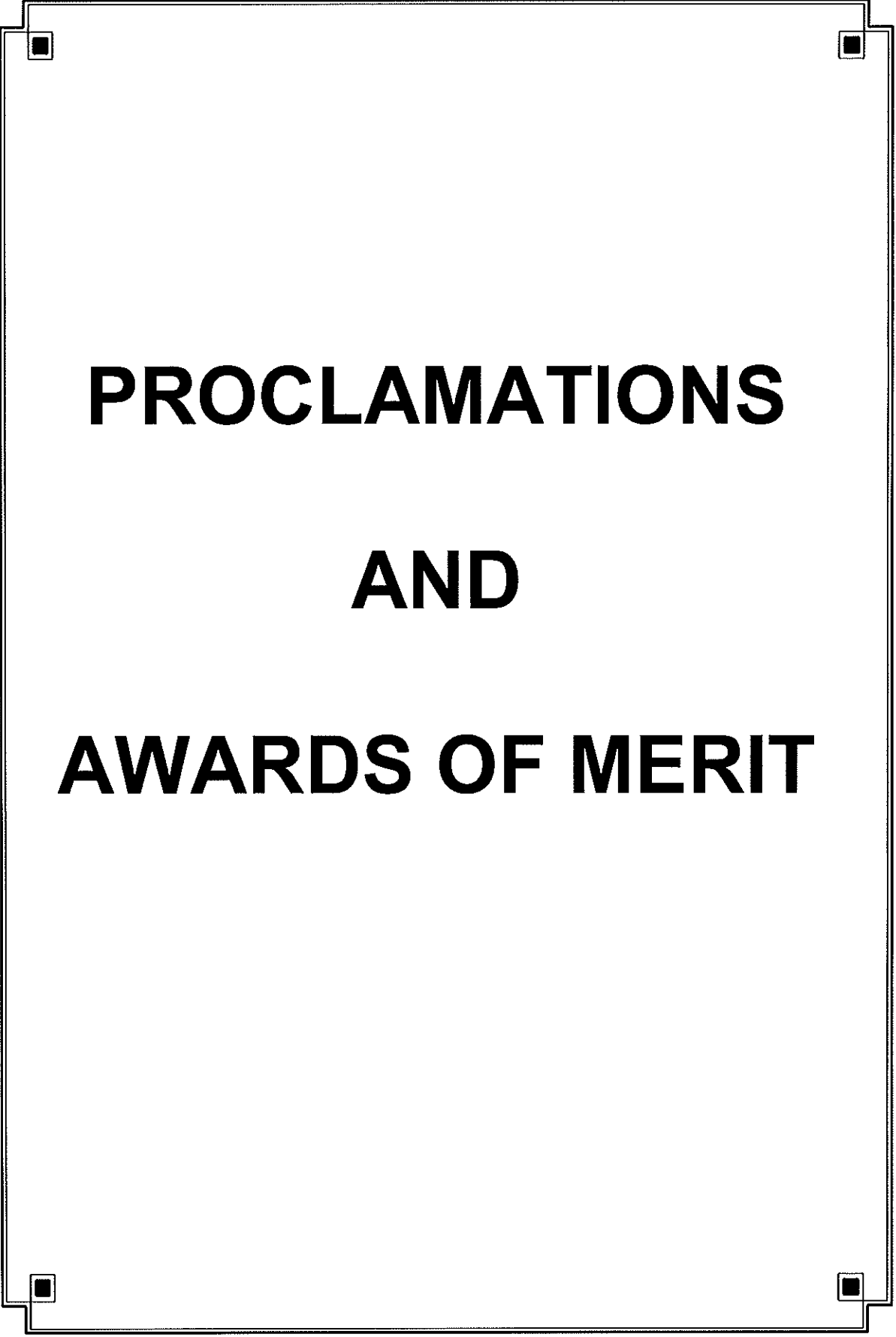
Adjournment

There being no further business or comments, Commissioner Newman moved that the meeting adjourn. Commissioner Gerth seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Calderón yes, Taylor yes, Penick yes, Gerth yes. The motion carried. The meeting adjourned at 7:15 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



PROCLAMATIONS

AND

AWARDS OF MERIT

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, Hobbs, New Mexico, is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism, and service; and

WHEREAS, Hobbs, New Mexico, is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Hobbs, New Mexico, is a community which chooses to shine a light on and celebrate individuals and organizations within its community who "go the extra mile" in order to make a difference and lift up fellow members of their community; and

WHEREAS, Hobbs, New Mexico, acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support "Extra Mile Day" on November 1, 2019.

NOW, THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim November 1, 2019, as:

"EXTRA MILE DAY"

I urge each individual in the community to take time take on this day to not only "go the extra mile" in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

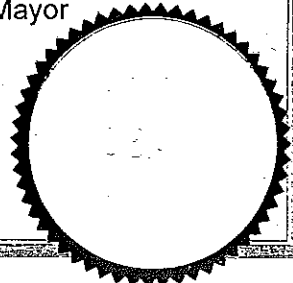
IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of October, 2019, and cause the seal of the City of Hobbs to be affixed hereto.

SAM D. COBB, Mayor

ATTEST:



JAN FLETCHER, City Clerk



October Milestones

5 years

| | | |
|--------------|-------|------------|
| Isaac Jacobo | Parks | 10/26/2014 |
|--------------|-------|------------|

20 Years

| | | |
|----------------|-----------|------------|
| Christa Belyeu | I.T. Dept | 10/11/1999 |
|----------------|-----------|------------|

t



CONSENT AGENDA



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 21, 2019

SUBJECT: Resolution to authorize a creation of an Internal Service Fund to account for property, general liability and claims insurance.
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: October 14, 2019
SUBMITTED BY: Toby Spears, Finance Director

Summary:

To better account for the City of Hobbs insurance funds, the City of Hobbs wishes to establish an internal service fund as it relates to property, general liability and claims insurance. This fund will accumulate all required insurance premiums and claims. At the end of the month, the fund will be allocated by claim to the City's program departments. This creation of the fund must have a resolution per state statute.

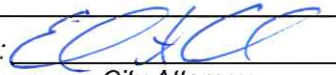
Fiscal Impact:

Reviewed By: 
Finance Department

Current budgeted general fund insurance is \$1,576,383.

Attachments: Resolution

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Approve the resolution

Approved For Submittal By:


Department Director

City Manager

CITY CLERK=S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6863

A RESOLUTION AUTHORIZING THE CREATION
OF AN INTERNAL SERVICE FUND TO ACCOUNT FOR
PROPERTY, GENERAL LIABILITY AND CLAIMS INSURANCE

WHEREAS, the City of Hobbs desires to better account for the City of Hobbs' insurance funds; and

WHEREAS, the City of Hobbs wishes to establish an internal service fund as it relates to property, general liability and claims insurance; and

WHEREAS, this fund will accumulate all required insurance premiums and claims; and

WHEREAS, at the end of the month the fund will be allocated by claim to the City's program departments;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that an Internal Service Fund be created to account for property, general liability and claims insurance.

PASSED, ADOPTED AND APPROVED this 21st day of October, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 21st, 2019

SUBJECT: FIRST AMENDMENT TO LOCAL GOVERNMENT ROAD FUND (LGRD) COOPERATIVE AGREEMENT – CN L200409
DEPT. OF ORIGIN: Engineering Department
DATE SUBMITTED: 10-14-19
SUBMITTED BY: Todd Randall, City Engineer

Summary:

The City of Hobbs was awarded a COOP Grant for the upgrade of existing school crosswalk flashers on Dal Paso (SR 312 – Dal Paso) at Dal Paso St. / Highland St. and Dal Paso St. / Texas St. to a HAWK system (High intensity Activated cross Walk). This will provide pedestrian crossings at major arterials with minor street intersections at all times during the day rather than only flashing during school zone times.

On October 7th, 2019 the City Commission Meeting approved the purchase of materials to be used, which has a delivery lead time of 12 weeks. The current grant agreement expires at the end of the year (Dec. 31st, 2019). To ensure that the funding remains available at time of delivery and installation, this amendment is necessary.

Fiscal Impact:

Reviewed By: 
Finance Department

Local Match: \$ 52,333.33 (25%)
State Grant: \$157,000.00 (75%) *No Change to funding*
Total Project: \$209,333.33

Current Grant Termination: Dec. 31, 2019
Amended Grant Termination: Dec. 31, 2020

Attachments:

Resolution / Grant Amendment

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Consideration to approve the Resolution authorizing the Mayor to executed a Grant Agreement Amendment for a COOP Grant

Approved For Submittal By:


Department Director

City Manager

**CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6864

**FIRST AMENDMENT TO
LOCAL GOVERNMENT ROAD FUND
COOPERATIVE AGREEMENT**

WHEREAS, the NMDOT and the City of Hobbs entered into an Agreement, Contract No. D15999 on August 3, 2018 and,

WHEREAS, Section 19 allows for modification of the Agreement by an instrument in writing executed by the parties; and,

WHEREAS, the NMDOT and the City of Hobbs want to extend the term of the Agreement to allow for Project completion as defined in the attached amendment.

NOW, THEREFORE, BE IT RESOLVED BY GOVERNING BODY OF THE CITY OF HOBBS to authorize the Mayor to amend Cooperative Agreement Project Number SP-2-19(962), Control Number L200409 with the New Mexico Department of Transportation (NMDOT) for the LGRF (Local government Road Fund) Project within the City of Hobbs in Hobbs, Lea County, New Mexico.

PASSED, ADOPTED AND APPROVED this 21st day of October, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

| | |
|--------------|---------------------|
| Contract No. | <u>D15999/1</u> |
| Vendor No. | <u>000054339</u> |
| Project No. | <u>SP-2-19(962)</u> |
| Control No. | <u>L200409</u> |

**FIRST AMENDMENT TO
LOCAL GOVERNMENT ROAD FUND
COOPERATIVE AGREEMENT**

This **First Amendment** is to the Agreement entered into between the New Mexico Department of Transportation (Department) and the **CITY OF HOBBS** (Public Entity). This Amendment is effective as of the date of the last party to sign on the signature page.

RECITALS

Whereas, the Department and the Public Entity entered into an Agreement, Contract No. D15999 on August 3, 2018 and,

Whereas, Section 19 allows for modification of the Agreement by an instrument in writing executed by the parties; and,

Whereas, the Department and the Public Entity want to extend the term of the Agreement to allow for Project completion; and,

Whereas, the parties agree to modify this Agreement.

Now, therefore, the Department and the Public Entity agree as follows:

Section 6, Term, is deleted and replaced with the following:

6. Term.

This Agreement becomes effective upon signature of all parties. The effective date is the date when the last party signed the Agreement on the signature page below. This Agreement terminates on **December 31.2020**. In the event an extension to the term is needed, the Public Entity shall provide written notice along with detailed justification to the Department sixty (60) days prior to the expiration date to ensure timely processing of an Amendment.

All other obligations set forth in the Original Agreement shall remain in full force and effect unless expressly amended or modified by this **FIRST** Amendment.

In Witness Whereof, each party is signing this Agreement on the date stated opposite that party's signature.

New Mexico Department of Transportation

By: _____
Cabinet Secretary or Designee

Date: _____

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: _____
Assistant General Counsel

Date: _____

CITY OF HOBBS

By: _____

Date: **10-21-19**

Name: **SAM D. COBB**

Title: **Mayor**

ATTEST:

By: _____
CITY CLERK OR DESIGNEE

Date: **10-21-19**



ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 21, 2019

SUBJECT: PUBLICATION OF AN ORDINANCE AMENDING CHAPTER 10 OF THE HOBBS MUNICIPAL CODE REGARDING PARKING ENFORCEMENT

DEPT. OF ORIGIN: Hobbs Police Department
DATE SUBMITTED: October 15, 2019
SUBMITTED BY: John Ortolano, Chief of Police

Summary:
 The City of Hobbs has adopted the Uniform Traffic Ordinance (UTO) to govern the traffic laws in Hobbs, New Mexico. The Hobbs Police Department has identified issues of parking to be a common complaint from the citizens of Hobbs, New Mexico. NMSA 1978, §3-17-1 and NMSA 1978, §3-50-5(K) allows a municipality to adopt ordinances necessary to promote the morals, order, comfort and convenience while addressing the existence of congestion of street traffic. The Hobbs Police Department has employed Police Service Aides to conduct certain duties related to the assistance of law enforcement and the general public. The Chief of Police of the Hobbs Police Department would like to designate these Police Service Aides as having the authority to enforce all parking ordinances within the municipal boundaries of Hobbs, New Mexico. NMSA 1978, §29-1-9 allows appointment of a certain peace officer duties by written appointment. This change would greatly benefit the Department as well as the general public at large.

Fiscal Impact:

Reviewed By: 
 Finance Department

There is no fiscal impact for this measure.

Attachments: Proposed Ordinance

Legal Review:

Approved As To Form: 
 City Attorney

Recommendation:

The City Commission should consider approving publication of the proposed Ordinance.

Approved For Submittal By:


 Department Director

 City Manager

CITY CLERK' S USE ONLY
 COMMISSION ACTION TAKEN

| | |
|----------------------|---------------------|
| Resolution No. _____ | Continued To: _____ |
| Ordinance No. _____ | Referred To: _____ |
| Approved _____ | Denied _____ |
| Other _____ | File No. _____ |

CITY OF HOBBS

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 10 OF THE HOBBS MUNICIPAL CODE
REGARDING PARKING ENFORCEMENT

WHEREAS, the City of Hobbs has previously adopted the Uniform Traffic Ordinance to govern the traffic laws within the municipal limits of the City of Hobbs, New Mexico, through enactment of an amended Chapter 10 of the Hobbs Municipal Code; and

WHEREAS, NMSA 1978, §3-17-1 allows a municipality to adopt ordinances not inconsistent with the laws of New Mexico for the purpose of providing for the safety, preserving the health, promoting the prosperity and improving the morals, order, comfort and convenience of the municipality and its inhabitants; and

WHEREAS, NMSA 1978, §3-50-5(K) allows a municipality to perform any and all other acts and things necessary, convenient, desirable or appropriate to address the existence of congestion of street traffic, preventing free circulation of traffic, obstructing access to and use of both public and private property, increasing traffic hazards, impeding rapid and effective fighting of fires and the disposition of police forces and endangering public peace, health and safety; and

WHEREAS, NMSA 1978, §29-1-9, requires that no person be allowed to exercise the functions, powers duties and privileges incident and belonging to a peace officer without first having received an appointment in writing from a person authorized by law to appoint peace officers; and

WHEREAS, the Uniform Traffic Ordinance Section 12-3-3(A) states, "It is the duty of police officers, or such officers as may be assigned by the chief of police, to enforce all traffic regulations of this municipality...."; and

WHEREAS, The City of Hobbs has identified parking violations as an area of traffic enforcement that greatly impacts the morals, order, comfort and convenience of the municipality and has identified that there are persons employed by the Hobbs Police Department, aside from those full time salaried peace officers, that are capable of addressing parking violations efficiently and effectively; and

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that Chapter 10, is hereby amended as more specifically described as follows:

TITLE 10
UNIFORM TRAFFIC ORDINANCE

10.04.100 PARKING ENFORCEMENT

- A. Any Hobbs Police Officer shall have the authority to enforce all parking ordinances of the Uniform Traffic Ordinance within the municipal boundaries of Hobbs, New Mexico.
- B. In addition to the language contained in subsection A herein the Chief of Police may, by written appointment, designate Police Service Aides of the Hobbs Police Department as having authority to enforce all parking ordinances of the Uniform Traffic Ordinance within the municipal boundaries of Hobbs, New Mexico.
- C. Enforcement procedures for all parking violations shall be those outlined by Uniform Traffic Ordinance Article XII, including but not limited to Sections 12-12-12, 12-12-13, and 12-12-14.

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 21, 2019

SUBJECT: Resolution for the City to renew 2020 Benefit Plan Offerings.
DEPT. OF ORIGIN: Human Resources
DATE SUBMITTED: October 14, 2019
SUBMITTED BY: Nicholas Goulet, HR Director

Summary: As prepared from our partners at AON, the City anticipates a 13.2 percent increase in associated costs related to medical insurance. Staff proposes that we increase rates for both the employees, retirees (BCBS), and the City by 13.2 percent in relation to the current rates paid in calendar year 2019. Budget was based on current enrollment through September of the current year. In regards to medical insurance providers, AON received bids from Blue Cross Blue Shield (Current Provider), United Healthcare and Presbyterian. Cigna declined to quote. Based on the proposed market, BCBS continues to have the lowest overall verified cost and the most comprehensive provider network for our area.

MEDICAL – BLUE CROSS/BLUE SHIELD

Current funding ratios for Medical are as follows :

- Employee annual salary less than \$30,000: 90% employer/ 10% employee
- Employee annual salary between \$30,000 and \$70,000: 85% employer/ 15% employee
- Employee annual salary over \$70,000: 80% employer/ 20% employee

Total cost of available medical insurance will be increased by 13.2% (Calendar 2020). The combined calendar BCBS renewal for both active employees (\$6,852,858.) and retirees (\$762,882.) is approximately \$7,615,740.

BENEFIT VALUE ADVISOR – BLUE CROSS/BLUE SHIELD

The cost for Benefit Value Advisor is currently placed into the administrative fees for Blue Cross Blue Shield. Based on current enrollment as of September 2019 the total cost to the City is \$14,220 (\$2.50 per employee per month), but the realized savings to the medical plan through August is \$17,780.

DENTAL – DELTA DENTAL

For calendar year 2020, we are keeping rates flat to the 2019 rates with no increase proposed.

TELEMEDICINE - TELADOC

If approved, Teladoc will remain a 100% City provided benefit for medical plan enrolled participants for calendar year 2019. Cost per employee per month increased by \$0.25 (\$2399.20 Total) in 2020. Estimated cost of Teladoc to the City based on current enrollment is \$32,314. Current savings to medical claims by use of the program through September 2019 is \$84,788. Savings are based on the employee using other means for medical treatment. For example, an emergency room or specialty provider.

VSP - Vision Insurance

Currently in a rate guarantee until 12/31/2021. Rates will remain flat for participants.

SHORT TERM DISABILITY – HARTFORD

If approved, The City provided benefit will continue with the Hartford for the current short term disability plan without a rate increase (rate guarantee until 12/31/2020) and a projected cost of \$24,035 for 2020.

LONG TERM DISABILITY – HARTFORD

Long Term Disability with the Hartford will be offered with 100% of the premium paid for by the participant. Rate Guarantee.

LIFE INSURANCE - HARTFORD

Life Insurance renewal resulted in no changes year-over-year.

HARTFORD

CRITICAL ILLNESS INSURANCE - 100% of the premium paid for by the participant. No increase. Rate guarantee.

GROUP ACCIDENT INSURANCE PLAN - 100% of the premium paid for by the participant. No Increase. Rate guarantee.

FSA FLEXIBLE SPENDING ACCOUNT- Continuation of program through Chard Snyder. Administrative costs for employees are provided for by the City as an annual cost of \$3,735. The City realizes tax savings that more than make up for the cost of having this program.

RECOMMENDATION

We would like to continue with Blue Cross/Blue Shield as our medical provider in the current self-funded program with no change to current cost structure (90%/85%/80%). We ask to continue the Benefit Value Advisor analytical tool. We would like to continue the self-funded plan with Delta Dental with no change to current cost. We would like to continue the Teladoc program at no cost to the participants and compare the value of the overall savings with the cost to provide. We will continue with VSP for our vision provider with no increase to premiums due to the current rate guarantee. We will continue Hartford STD at no cost to benefit eligible employees. We will continue Hartford LTD at 100% funding by the participant. We will continue with Hartford Life Insurance with no changes to premiums. We will continue with Group Accident and Critical Illness coverage that are funded 100% by the participant. We ask for a continuation of the Flexible Spending Account program with Chard Snyder.

Fiscal Impact:

Total Active and Retiree Trust fund budget is approximately \$7,816,000. Total City of Hobbs employer related budgeted expense, associated with the trust funds are \$6,131,000. Fund balance at 09-30-2019 equals \$3,846,460.16

Reviewed By: _____

Finance Department

Attachments:

Spreadsheet detailing the insurance premium breakdown for monthly and biweekly cost for both the City and the employee. PowerPoint presentation.

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation:

The Commission approves the 2020 benefit renewal of BCBS, BVA, Delta Dental, VSP, Teladoc, Hartford Life Insurance, STD, LTD, Critical Illness and Group Accident coverage, and Chard Snyder.

Approved For Submittal By: _____

Department Director

City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____

Ordinance No. _____

Approved _____

Other _____

Continued To: _____

Referred To: _____

Denied _____

File No. _____

CITY OF HOBBS

RESOLUTION NO. 6865

A RESOLUTION AUTHORIZING THE MAYOR TO APPROVE RENEWALS OF MEDICAL, BENEFIT VALUE ADVISOR, DENTAL, VISION, TELADOC, LIFE INSURANCE, SHORT TERM DISABILITY, LONG TERM DISABILITY, CRITICAL ILLNESS COVERAGE, AND ACCIDENT COVERAGE.

WHEREAS, The City's medical, benefit value advisor, dental, telemedicine, life, disability, critical illness and accident coverage, and vision insurance are due to expire and must be renewed; and

WHEREAS, premium costs to renew these insurance coverage's have been researched so that they are within the anticipated amounts included in the budget preparation process; and

WHEREAS, it is City staff's recommendation that medical insurance coverage and Benefit Value Advisor be renewed with Blue Cross/Blue Shield with the individual stop loss option of \$115,000, dental insurance coverage be renewed with Delta Dental of NM, telemedicine coverage be renewed with Teladoc, life insurance be renewed with The Hartford, short and long term disability coverage's be renewed with The Hartford, critical illness and group accident coverage's be renewed with The Hartford, flexible spending account (FSA) be renewed with Chard Snyder, and vision insurance coverage be renewed with VSP.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor be and hereby is authorized and directed to approve on behalf of the City of Hobbs the following:

1. Awarding the City's medical insurance coverage and Benefit Value Advisor to Blue Cross/Blue Shield as outlined in the staff summary, renewal of the City's telemedicine coverage with Teladoc, renewal of the City's dental coverage with Delta Dental of NM, renewal of the FSA program's administration through Chard Snyder, and renewal of the City's voluntary vision coverage with VSP.
2. The City renews the agreement with The Hartford to provide life insurance, short

term disability coverage, long term disability coverage, and critical illness and accident coverage as outlined in the staff summary.

PASSED, ADOPTED AND APPROVED this 21st day of October, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 21, 2019

SUBJECT: Resolution Adopting Budgetary Adjustment #1 for the Fiscal Year 2019-2020
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: October 14, 2019
SUBMITTED BY: Deborah Corral, Assistant Finance Director

Summary:

The fiscal budget of the City of Hobbs is adopted by resolution, and reviewed and approved by the Department of Finance & Administration. The budget is prepared prior to the beginning of the fiscal year, and as such, from time to time it becomes necessary to adjust the budget for items not contemplated at the time of its preparation or for issues that arise during the fiscal year.

Enclosed is a budgetary adjustment #1 for the current year. A summary of the funds adjusted is attached to this resolution. After this adjustment is approved by the Commission, it must be forwarded to the Department of Finance & Administration for their approval.

Fiscal Impact:

Reviewed By: [Signature]
Finance Department

Total revenues increase by \$2,298,418.00 and total expenditures increase by \$5,401,989.14 providing an ending cash balance of \$66,756,745.59 for all funds and a general fund reserve of 30%.

This Budget Adjustment Request also include cash transfers between funds.

Attachments:

- Budget Cash Balance Sheet
- Budgeted Adjustments Detail
- Resolution approving Budget Adjustment for the fiscal year 2019-2020

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

Motion to approve the resolution.

Approved For Submittal By:

[Signature]
Department Director
[Signature]
City Manager

CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6866

BUDGETARY ADJUSTMENT #1

FISCAL YEAR 2019-2020

WHEREAS, the fiscal budget for the City of Hobbs is prepared, reviewed and approved prior to the beginning of the fiscal year; and

WHEREAS, from time to time it becomes necessary to adjust the budget due to items not contemplated at the time it is prepared; and

WHEREAS, included in this budgetary adjustment are increases to expenditures in the amount of \$5,401,989.14, and increases to revenues in the amount of \$2,298,418.00; and

WHEREAS, included in this budgetary adjustment are transfers between accounts that do not affect the cash balance as well as cash transfers between funds;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein referenced budget adjustments be approved.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY of the City of Hobbs, New Mexico, that the budgetary adjustments be subject to the approval of the Department of Finance and Administration of the State of New Mexico and that a copy of this Resolution be forwarded to their office in Santa Fe, New Mexico, for approval.

PASSED, ADOPTED AND APPROVED this 21st day of October, 2019

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

**City of Hobbs BAR #1
FY20 Fund Summary**

| | Beginning Cash from 06/30/19 | Total Revenue | Interfund Transfer | Total Expenditures | Ending Cash |
|---|---------------------------------|-----------------------|-----------------------|-----------------------|----------------------|
| 1 GENERAL | 75,356,708.84 | 71,035,366.77 | (7,523,057.38) | 106,467,624.08 | 32,401,394.15 |
| 2 LAND ACQUISITION | 349,146.16 | 100,000.00 | - | 100,000.00 | 349,146.16 |
| General Fund Subtotal | 75,705,855.00 | 71,135,366.77 | (7,523,057.38) | 106,567,624.08 | 32,750,540.31 |
| 11 LOCAL GOV CORR | 701,933.24 | 192,500.00 | - | 709,040.01 | 185,393.23 |
| 12 POLICE PROTECTION | 68,969.14 | 73,200.00 | - | 142,169.14 | - |
| 13 P D N (parif, drug, narcotics) | 1,918.75 | - | - | - | 1,918.75 |
| 14 SAFER Grant | - | - | - | - | - |
| 15 COPS GRANT | 1,000.00 | 667,873.37 | 100,000.00 | 471,310.04 | 297,563.33 |
| 16 RECREATION (CORE) | 150,000.00 | 4,844,778.63 | 3,368,194.99 | 8,216,065.62 | 146,908.00 |
| 17 OLDER AMERICAN | 1,000.00 | 137,546.00 | 926,636.42 | 1,064,182.42 | 1,000.00 |
| 18 GOLF | 1,000.00 | 942,700.00 | 3,501,135.61 | 4,440,835.61 | 4,000.00 |
| 19 CEMETERY | 1,000.00 | 163,300.00 | 529,615.88 | 692,915.88 | 1,000.00 |
| 20 AIRPORT | 289,510.72 | 38,500.00 | - | 117,500.00 | 210,510.72 |
| 23 LODGERS' TAX | 2,240,394.35 | 2,325,000.00 | (1,331,465.00) | 1,450,309.00 | 1,783,620.35 |
| 27 PUBLIC TRANSPORTATION | 1,000.00 | 1,221,669.99 | 338,087.48 | 1,270,857.47 | 289,900.00 |
| 28 FIRE PROTECTION | 332,137.06 | 434,400.00 | - | 564,961.90 | 201,575.16 |
| 29 EMER MEDICAL SERV | 184.16 | 20,000.00 | - | 20,000.00 | 184.16 |
| Special Revenue Subtotals | 3,790,047.42 | 11,061,467.99 | 7,432,205.38 | 19,160,147.09 | 3,123,573.70 |
| 37 COMM DEVE CONST | 186,193.20 | - | - | 150,000.00 | 36,193.20 |
| 46 BEAUTIFICATION IMPROVEMENT | 1,538,849.89 | - | - | 258,247.00 | 1,280,602.89 |
| 48 STREET IMPROVEMENTS | 2,729,615.68 | 1,284,333.33 | - | 2,655,934.25 | 1,358,014.76 |
| 49 CITY COMM. IMPROVEMENTS | 3,706,847.88 | 2,940,000.00 | (5,491,327.25) | 120,000.00 | 1,035,520.63 |
| Capitol Project Subtotals | 8,161,506.65 | 4,224,333.33 | (5,491,327.25) | 3,184,181.25 | 3,710,331.48 |
| 51 UTILITY BOND | - | - | 307,609.34 | 307,609.34 | - |
| 53 WASTEWATER BOND | 1,989,842.96 | - | 2,105,208.28 | 2,105,208.28 | 1,989,842.96 |
| Debt Service Subtotals | 1,989,842.96 | - | 2,412,817.62 | 2,412,817.62 | 1,989,842.96 |
| 10 SOLID WASTE | 2,348,193.09 | 6,500,000.00 | - | 6,900,000.00 | 1,948,193.09 |
| 44 JOINT UTILITY EXTENSIONS CAPITAL PROJECT | 257,411.91 | 1,050,000.00 | 3,582,179.25 | 4,797,739.16 | 91,852.00 |
| 60 JOINT UTILITY | 575,898.75 | - | 6,703,314.72 | 6,298,692.44 | 980,521.03 |
| 61 JOINT UTILITY CONST | 1,000.00 | - | 3,448,353.05 | 3,448,353.05 | 1,000.00 |
| 62 WASTE WATER PLANT CONST | 7,484,479.09 | 4,310,017.73 | - | 11,719,560.53 | 74,936.29 |
| 63 JOINT UTILTIY - WASTEWATER | 1,000.00 | - | 7,550,339.70 | 4,128,444.21 | 3,422,895.49 |
| 65 JOINT UTILTIY INCOME - WASTEWATER | 2,719,525.17 | 7,620,000.00 | (10,278,525.17) | 60,000.00 | 1,000.00 |
| 66 JOINT UTILITY INCOME | 3,622,799.92 | 7,274,500.00 | (9,836,299.92) | - | 1,061,000.00 |
| 68 METER DEPOSIT RES | 1,029,086.27 | 350,000.00 | - | 350,000.00 | 1,029,086.27 |
| 69 INTERNAL SUPPLY | 53,727.58 | 300,000.00 | - | 300,000.00 | 53,727.58 |
| Utility Subtotals | 18,093,121.78 | 27,404,517.73 | 1,169,361.63 | 38,002,789.39 | 8,664,211.75 |
| | 1,024,452.00 | | | | |
| 64 MEDICAL INSURANCE | 4,103,595.96 | 6,526,000.00 | - | 6,581,000.00 | 4,048,595.96 |
| 67 WORKERS COMP TRUST | 1,104,078.23 | 685,000.00 | - | 685,000.00 | 1,104,078.23 |
| 74 INSURANCE - RISK | - | 921,981.00 | 2,000,000.00 | 920,981.00 | 2,001,000.00 |
| Internal Service Subtotal | 5,207,674.19 | 8,132,981.00 | 2,000,000.00 | 8,186,981.00 | 7,153,674.19 |
| 70 MOTOR VEHICLE | 20,930.74 | 5,000,000.00 | - | 5,000,000.00 | 20,930.74 |
| 71 MUNI JUDGE BOND FUND | 105,234.84 | - | - | - | 105,234.84 |
| 72 RETIREE HEALTH INSURANCE TRUST FUND | 9,000,000.00 | 1,235,000.00 | - | 1,235,000.00 | 9,000,000.00 |
| 73 CRIME LAB FUND | 71,235.55 | 79,000.00 | - | 79,000.00 | 71,235.55 |
| 75 FORECLOSURE TRUST FUND | 71.88 | - | - | - | 71.88 |
| 76 RECREATION TRUST | - | - | - | - | - |
| 77 LIBRARY TRUST | 5,809.68 | 1,500.00 | - | 2,000.00 | 5,309.68 |
| 78 SENIOR CITIZEN TRUST | 1,189.94 | 1,500.00 | - | 1,500.00 | 1,189.94 |
| 79 PRAIRIE HAVEN MEM | 5,757.50 | 75.00 | - | - | 5,832.50 |
| 80 COMMUNITY PARK TRUST | 1,540.03 | 20.00 | - | - | 1,560.03 |
| 82 EVIDENCE TRUST FUND | 129,953.84 | 1,000.00 | - | - | 130,953.84 |
| 83 HOBBS BEAUTIFUL | 19,733.26 | - | - | - | 19,733.26 |
| 86 CITY AGENCY TRUST | 3,918.94 | 1,200.00 | - | 2,500.00 | 2,618.94 |
| Trust & Agency Subtotals | 9,365,376.20 | 6,319,295.00 | - | 6,320,000.00 | 9,364,671.20 |
| Grant Total All Funds | 122,313,424.20 | 128,277,961.82 | - | 183,834,540.43 | 66,756,845.59 |
| | | 2,298,418.00 | | 5,401,989.14 | |

30%

Expense:

New Money

| DFA Matching | Fund | ORG | OBJ | PROJ | Dept Name | Description | Current Budget | Budget Request | New Budget | Comments |
|------------------|------|--------|-------|-------|-------------------------|--------------------------------|----------------|---------------------|--------------|--|
| 11000-1001-57150 | 1 | 010100 | 42203 | | CITY COMMISSION | DUES AND SUBSCRIPTIONS | 50,132.00 | 15,000.00 | 65,132.00 | NMML Annual Fee increase |
| 11000-2008-58070 | 1 | 010130 | 42323 | | CLERKS OFFICE | BOOKS & BOOK REPAIR | 200.00 | 13.00 | 213.00 | to cover actual cost of city directory |
| 11000-2008-56040 | 1 | 010130 | 42707 | | CLERKS OFFICE | FURNITURE/APPLIANCE UNDER 5000 | 5,000.00 | 5,609.00 | 10,609.00 | On Final budget request but not in total column |
| 11000-2008-56040 | 1 | 010130 | 42707 | | CLERKS OFFICE | FURNITURE/APPLIANCE UNDER 5000 | 5,000.00 | 609.00 | 5,609.00 | to cover actual cost of cabinet purchased for vault |
| 11000-2007-55999 | 1 | 010131 | 42213 | | CLERKS OFFICE-ELECTIONS | ELECTION JUDGES AND CLERKS | 5,500.00 | 5,500.00 | 11,000.00 | to cover possible run off election |
| 11000-2007-56020 | 1 | 010131 | 42301 | | CLERKS OFFICE-ELECTIONS | SUPPLIES-OFFICE | 20,000.00 | 30,000.00 | 50,000.00 | to cover possible run off election |
| 11000-2007-55020 | 1 | 010131 | 42607 | | CLERKS OFFICE-ELECTIONS | LEGAL EXPENSE | 6,000.00 | 6,000.00 | 12,000.00 | to cover possible run off election |
| 11000-2004-57999 | 1 | 010140 | 42999 | | FINANCE/PURCHASING | BAD DEBT EXPENSE | 1,500.00 | 4,153.00 | 5,653.00 | per reso 6857 - increase for amount of actual nsf write off |
| 11000-1009-55020 | 1 | 010160 | 42607 | | MUNICIPAL COURT | LEGAL EXPENSE | 60,000.00 | 6,000.00 | 66,000.00 | Conflict Attorney contract & Court Interpreters |
| 11000-2010-55030 | 1 | 010170 | 42601 | | PERSONNEL | PROFESSIONAL SERVICES | 212,019.28 | 51,900.00 | 263,919.28 | carryover from FY19 for compensation study contract |
| 11000-3001-57150 | 1 | 010201 | 42203 | | POLICE ADMINISTRATION | DUES AND SUBSCRIPTIONS | 30,800.00 | 7,862.00 | 38,662.00 | online reporting (LexisNexis) |
| 11000-3001-57999 | 1 | 010201 | 42222 | | POLICE ADMINISTRATION | INSURANCE-GENERAL LIABILITY | - | 520,981.00 | 520,981.00 | establishing expense account for insurance claims |
| 11000-3001-57999 | 1 | 010201 | 42608 | | POLICE ADMINISTRATION | CLAIMS BY OTHERS, GENERAL LIAB | - | 400,000.00 | 400,000.00 | establishing expense account for insurance claims |
| 11000-3001-57999 | 1 | 010201 | 42643 | | POLICE ADMINISTRATION | Credit Card Expense | - | 1,000.00 | 1,000.00 | missed credit card expense budget in preliminary |
| 11000-3001-56999 | 1 | 010202 | 42365 | | POLICE PATROL | K-9 UNIT | 50,000.00 | 7,260.00 | 57,260.00 | explosive detection K-9 and handler training adding expense budget for Jag Grants (2017 JAG, \$11,696; 2018 |
| 11000-3001-57999 | 1 | 010202 | 42632 | | POLICE PATROL | JUSTICE ASSISTANCE GRANT | 12,771.00 | 52,701.00 | 65,472.00 | JAG, \$21,285; 2019 JAG, \$19,720) |
| 11000-3002-51020 | 1 | 010220 | 41101 | | FIRE/AMBULANCE | SALARIES | 4,736,446.97 | 66,256.00 | 4,802,702.97 | to cover fiscal impact of Fire CBA |
| 11000-3002-57999 | 1 | 010220 | 42638 | 00251 | FIRE/AMBULANCE | RESTRICTED EXP - APACHE | 1,250.00 | 250.00 | 1,500.00 | On Final budget request but not in total column |
| 11000-3002-57170 | 1 | 010221 | 42201 | | EMERGENCY MANAGEMENT | Utilities | - | 3,500.00 | 3,500.00 | missed electric expense in preliminary budget |
| 11000-3002-57160 | 1 | 010221 | 42202 | | EMERGENCY MANAGEMENT | Communications | - | 2,000.00 | 2,000.00 | missed communication expense in preliminary budget |
| 11000-4004-54020 | 1 | 010310 | 42232 | | LIBRARY | SERVICE-JANITOR | 42,006.36 | 1,350.00 | 43,356.36 | Janitorial service to clean public meeting room chairs - library |
| 11000-4003-58999 | 1 | 010320 | 43011 | | PARKS | LAND IMPROVEMENTS | 25,000.00 | 50,000.00 | 75,000.00 | renovations to basketball court at Heizer Park |
| 11000-4003-58999 | 1 | 010320 | 44901 | 00293 | PARKS | Scoreboard project | - | 300,000.00 | 300,000.00 | On Final budget request but not in total column |
| 11000-4003-58999 | 1 | 010320 | 44901 | | PARKS | CAPITAL PROJECTS | 50,000.00 | 100,000.00 | 150,000.00 | On Final budget request but not in total column |
| 11000-4003-54010 | 1 | 010326 | 42501 | | HARRY MCADAMS | BUILDING AND GROUNDS | 50,000.00 | 80,000.00 | 130,000.00 | to bring Harry McAdams campgrounds electric services up to code \$10,000 for new booster pump for CORE irrigation; \$3000 for |
| 11000-4003-54010 | 1 | 010326 | 42501 | | HARRY MCADAMS | BUILDING AND GROUNDS | 50,000.00 | 13,000.00 | 63,000.00 | irrigation supplies for CORE irrigation. |
| 11000-4003-57999 | 1 | 010330 | 42642 | 00246 | RECREATION | GUS MACKER - LODGERS' TAX | - | 25,500.00 | 25,500.00 | Hobbs Downtown Slam & Jam (Lodgers' Tax) |
| 11000-4010-58999 | 1 | 010332 | 43006 | | TEEN RECREATION | EQUIPMENT OVER 5000 | 6,500.00 | 18,500.00 | 25,000.00 | replacement curtain for Teen Center |
| 11000-4006-58999 | 1 | 010335 | 44901 | 00176 | POOLS | SPLASH PADS | 150,000.00 | 50,000.00 | 200,000.00 | On Final budget request but not in total column |
| 11000-2002-57090 | 1 | 010342 | 42357 | | PUBLIC INFORMATION | ADVERTISING | 30,000.00 | 10,000.00 | 40,000.00 | On Final budget request but not in total column |
| 11000-2002-57090 | 1 | 010342 | 42357 | | PUBLIC INFORMATION | ADVERTISING | 30,000.00 | 15,000.00 | 45,000.00 | No monies for the Census grant application have been awarded |
| 11000-2002-57090 | 1 | 010342 | 42357 | | PUBLIC INFORMATION | ADVERTISING | 30,000.00 | 18,815.00 | 48,815.00 | Hobbs Tree Lighting (Lodgers' Tax) Volume increase in social media - increase in cost of Archive Social/ |
| 11000-2002-55030 | 1 | 010342 | 42601 | | PUBLIC INFORMATION | PROFESSIONAL SERVICES | 14,388.00 | 5,000.00 | 19,388.00 | Hootboard subscription renewal |
| 11000-3004-58999 | 1 | 010343 | 43006 | | ANIMAL ADOPTION | EQUIPMENT OVER 5000 | - | 135,000.00 | 135,000.00 | Request to replace/refurbish crematorium at HAAC |
| 11000-2002-54010 | 1 | 010420 | 42501 | | GENERAL SVCS-GARAGE | BUILDING AND GROUNDS | 1,500.00 | 13,500.00 | 15,000.00 | Completing FY19 PO for work on Fence - missed carryover |
| 11000-2002-54010 | 1 | 010421 | 42501 | | BUILDING MAINTENANCE | BUILDING AND GROUNDS | 35,000.00 | 18,000.00 | 53,000.00 | Lighting outside of City Hall |
| 11000-2002-54010 | 1 | 010421 | 42501 | | BUILDING MAINTENANCE | BUILDING AND GROUNDS | 35,000.00 | 15,000.00 | 50,000.00 | Fencing/Locks for generators |
| 11000-2002-56999 | 1 | 010421 | 42706 | | BUILDING MAINTENANCE | EQUIPMENT UNDER 5000.00 | - | 5,000.00 | 5,000.00 | On Final budget request but not in total column |
| 11000-2002-56999 | 1 | 010421 | 42706 | | BUILDING MAINTENANCE | EQUIPMENT UNDER 5000.00 | - | 58,740.00 | 58,740.00 | Purchase furniture for various locations FY20 Budget expended - need additional funds for remainder of |
| 11000-5104-56999 | 1 | 010423 | 42313 | | STREETS/HIGHWAYS | SAFETY EQUIPMENT | 3,000.00 | 1,000.00 | 4,000.00 | FY20 |
| 11000-5104-54020 | 1 | 010425 | 42232 | | CRIME LAB | SERVICE-JANITOR | - | 4,800.00 | 4,800.00 | missed janitorial expense in preliminary budget |
| 1 Total | | | | | | | | 2,124,799.00 | | |
| 50200-6004-55999 | 10 | 104010 | 42248 | | SOLID WASTE FUND | WASTE MNGT TIPPING FEES | - | 250,000.00 | 250,000.00 | missed in preliminary budget |
| 50200-6004-55030 | 10 | 104010 | 42601 | | SOLID WASTE FUND | PROFESSIONAL SERVICES | - | 150,000.00 | 150,000.00 | missed in preliminary budget |
| 10 Total | | | | | | | | 400,000.00 | | |
| 21100-3001-5399 | 12 | 124012 | 42302 | | POLICE PROTECTION FUND | TRAVEL, MEALS AND SCHOOLS | - | 28,969.14 | 28,969.14 | budget for FY19 LEPP carryover |

| | | | | | | | | | |
|--------------------|----|--------|-------------|---------------------------|---------------------------------|--------------|---------------------|--------------|--|
| 21100-3001-57050 | 12 | 124012 | 42353 | POLICE PROTECTION FUND | TRAINING | 50,200.00 | 15,000.00 | 65,200.00 | budget for FY19 LEPP carryover |
| 21100-3001-58999 | 12 | 124012 | 43006 | POLICE PROTECTION FUND | EQUIPMENT OVER 5000 | - | 25,000.00 | 25,000.00 | budget for FY19 LEPP carryover |
| 12 Total | | | | | | | 68,969.14 | | |
| 21700-4003-56999 | 16 | 164016 | 42315 | HEALTH WELLNESS LEARNING | FOOD AND LINEN | 3,000.00 | 2,500.00 | 5,500.00 | additional funds to cover cost of cleaning linens for rent |
| 21700-4003-56999 | 16 | 164016 | 42390 | HEALTH WELLNESS LEARNING | SUPPLIES - RECREATION EQUIP | 35,000.00 | 4,000.00 | 39,000.00 | to replace current failing and worn equipment due to high use |
| 21700-4003-54010 | 16 | 164016 | 42501 | HEALTH WELLNESS LEARNING | BUILDING AND GROUNDS | 20,000.00 | 6,965.00 | 26,965.00 | additional funds for security cameras |
| 21700-4003-54010 | 16 | 164016 | 42501 | HEALTH WELLNESS LEARNING | BUILDING AND GROUNDS | 20,000.00 | 8,332.00 | 28,332.00 | for installation of record board for HHS Swim & Dive Teams |
| 16 Total | | | | | | | 21,797.00 | | |
| 51800-2002-54030 | 18 | 184315 | 42536 | GOLF MTC | IRRIGATION REPAIR | 25,000.00 | 6,000.00 | 31,000.00 | Additional funding for golf course irrigation supplies |
| 51800-2002-55030 | 18 | 184316 | 42601 00217 | GOLF CLUBHOUSE | GOLF COURSE MARKETING | 88,675.00 | 5,300.00 | 93,975.00 | Colorado Golf Show (Lodgers' Tax) |
| 18 Total | | | | | | | 11,300.00 | | |
| 21400-2002-57999 | 23 | 234023 | 42238 | LODGER TAX PROMOTIONAL F | CHAMBER ADVERTISING EXPENSE | 1,351,149.00 | 99,160.00 | 1,450,309.00 | Additional Lodgers' Tax for EDC FlyHobbs Denver Campaign |
| 23 Total | | | | | | | 99,160.00 | | |
| 29900-2002-57090 | 27 | 274027 | 42357 | PUBLIC TRANSPORTATION FUA | ADVERTISING | 15,000.00 | 8,000.00 | 23,000.00 | additional funds for advertising for remainder of year additional funds for quarterly cleaning of the large bus stop at |
| 29900-2002-54010 | 27 | 274027 | 42501 | PUBLIC TRANSPORTATION FUA | BUILDING AND GROUNDS | 3,600.00 | 1,400.00 | 5,000.00 | Hobbs Express |
| 29900-2002-56040 | 27 | 274027 | 42707 | PUBLIC TRANSPORTATION FUA | FURNITURE/APPLIANCE UNDER 5000 | - | 700.00 | 700.00 | New Larger TV for Lobby |
| 27 Total | | | | | | | 10,100.00 | | |
| 21600-5002-58040 | 48 | 484048 | 44901 00295 | STREET IMPROVEMENT | Dal Paso MAP Grant | - | 350,000.00 | 350,000.00 | On Final budget request but not in total column |
| 48 Total | | | | | | | 350,000.00 | | |
| 50300-6005-57999 | 63 | 634300 | 42241 | ADMINISTRATION (WWTP) | Sales Tax Expense | - | 300,000.00 | 300,000.00 | missed sales tax expense in preliminary budget |
| 50300-6005-57999 | 63 | 634300 | 42605 | ADMINISTRATION (WWTP) | Allocation from Water (60-4600) | - | 280,000.00 | 280,000.00 | budget for allocations - missed in preliminary budget |
| 50300-6005-57999 | 63 | 634330 | 42605 | WATER OFFICE (WWTP) | Allocation from Water (60-4630) | - | 375,000.00 | 375,000.00 | budget for allocations - missed in preliminary budget |
| 50300-6005-57999 | 63 | 634340 | 42605 | METERS & SERVICE | Allocation from Water (60-4640) | - | 155,000.00 | 155,000.00 | budget for allocations - missed in preliminary budget |
| 50300-6005-57999 | 63 | 634350 | 42605 | LABORATORY (WWTP) | Allocation from Water (60-4650) | - | 125,000.00 | 125,000.00 | budget for allocations - missed in preliminary budget |
| 50300-6005-57999 | 63 | 634385 | 42605 | SCADA/COMPUTER OPER (WW | Allocation from Water (60-4685) | - | 125,000.00 | 125,000.00 | budget for allocations - missed in preliminary budget |
| 63 Total | | | | | | | 1,360,000.00 | | |
| 69900-2015-57999 | 74 | 744074 | 42222 | INSURANCE | Insurance - General Liability | - | 520,981.00 | 520,981.00 | establishing budget for internal service funds expenditure |
| 69900-2015-57999 | 74 | 744074 | 42608 | INSURANCE | Claims by others | - | 400,000.00 | 400,000.00 | establishing budget for internal service funds expenditure |
| 74 Total | | | | | | | 920,981.00 | | |
| Grand Total | | | | | | | 5,367,106.14 | | |

Salary Changes/Adjustments:

| DFA Matching | Fund | ORG | OBJ | PROJ | Dept Name | Description | Current Budget | Budget Request | New Budget | Comments |
|------------------|------|--------|-------|------|-----------------------------|----------------------|----------------|------------------|--------------|---|
| 11000-2008-51020 | 1 | 010131 | 41101 | | CLERKS OFFICE-ELECTIONS | SALARIES | - | 16,640.00 | 16,640.00 | budget for (4) precinct workers for upcoming election |
| 11000-2007-52010 | 1 | 010131 | 41111 | | CLERKS OFFICE-ELECTIONS | FICA | 636.48 | 1,273.00 | 1,909.48 | FICA for precinct workers |
| 11000-2003-51020 | 1 | 010150 | 41101 | | LEGAL | SALARIES | 336,488.88 | 2,424.00 | 338,912.88 | budget for 2 month salary overlap for legal secretary |
| 11000-2003-52010 | 1 | 010150 | 41111 | | LEGAL | FICA | 26,409.62 | 185.00 | 26,594.62 | FICA for legal secretary |
| 11000-2003-52020 | 1 | 010150 | 41112 | | LEGAL | PERA | 45,594.24 | 328.00 | 45,922.24 | PERA for legal secretary |
| 11000-3001-51020 | 1 | 010202 | 41101 | | POLICE PATROL | SALARIES - CERTIFIED | 4,842,015.36 | 61,992.00 | 4,904,007.36 | reclass salary from 207(eagle ic) to 202(patrol) for lieutenant position |
| 11000-3001-51020 | 1 | 010203 | ????? | | POLICE CRIMINAL INVESTIGATI | SALARIES - CERTIFIED | 1,435,674.24 | 3,467.00 | 1,439,141.24 | Increase in salary for crime scene certification program |
| 11000-3001-52010 | 1 | 010203 | 41111 | | POLICE CRIMINAL INVESTIGATI | FICA | 127,257.30 | 265.00 | 127,522.30 | FICA for crime scene certification program |
| 11000-3001-52020 | 1 | 010203 | 41112 | | POLICE CRIMINAL INVESTIGATI | PERA | 398,060.28 | 470.00 | 398,530.28 | PERA for crime scene certification program |
| 11000-3001-51020 | 1 | 010207 | 41101 | | POLICE SURVEILLANCE - EAGLE | SALARIES | 281,321.04 | (61,992.00) | 219,329.04 | reclass salary from 207(eagle ic) to 202(patrol) for lieutenant position |
| 11000-4003-51020 | 1 | 010326 | 41101 | | HARRY MCADAMS | SALARIES | 114,441.60 | (5,357.00) | 109,084.60 | Reclass (4) McAdams positions from LT-05 to LT-06 making them all parks maint. Workers |
| 1 Total | | | | | | | | 19,695.00 | | |
| 21700-4003-51020 | 16 | 164016 | 41101 | | HEALTH WELLNESS LEARNING | SALARIES | 2,466,555.00 | 2,160.00 | 2,468,715.00 | Reclass (3) positions in CORE to "Lead" positions with a \$1 per hour salary increase for each |
| 21700-4003-51020 | 16 | 164016 | 41101 | | HEALTH WELLNESS LEARNING | SALARIES | 2,466,555.00 | 5,562.00 | 2,472,117.00 | Adjustment to (12) CORE positions to bring hourly rate above new minimum wage standard effective in January |

| | | | | | | | | | |
|--------------------|----|--------|-------|--------------------------|----------|--------------|--------------------|--------------|---|
| 21700-4003-51020 | 16 | 164016 | 41101 | HEALTH WELLNESS LEARNING | SALARIES | 2,466,555.00 | (23,155.00) | 2,443,400.00 | budget reduction for transfer of this position to journeyman plumber in another fund |
| 21700-4003-52010 | 16 | 164016 | 41111 | HEALTH WELLNESS LEARNING | FICA | 199,516.26 | 165.00 | 199,681.26 | FICA for Lead Reclass |
| 21700-4003-52010 | 16 | 164016 | 41111 | HEALTH WELLNESS LEARNING | FICA | 199,516.26 | 425.00 | 199,941.26 | FICA for minimum wage change |
| 21700-4003-52010 | 16 | 164016 | 41111 | HEALTH WELLNESS LEARNING | FICA | 199,516.26 | (1,771.00) | 197,745.26 | FICA for reduction of journeyman plumber |
| 21700-4003-52020 | 16 | 164016 | 41112 | HEALTH WELLNESS LEARNING | PERA | 334,218.20 | 293.00 | 334,511.20 | PERA for Lead Reclass |
| 21700-4003-52020 | 16 | 164016 | 41112 | HEALTH WELLNESS LEARNING | PERA | 334,218.20 | 754.00 | 334,972.20 | PERA for minimum wage change |
| 21700-4003-52020 | 16 | 164016 | 41112 | HEALTH WELLNESS LEARNING | PERA | 334,218.20 | (3,138.00) | 331,080.20 | PERA for reduction of journeyman plumber |
| 16 Total | | | | | | | (18,705.00) | | |
| 51800-2002-51020 | 18 | 184316 | 41101 | GOLF CLUBHOUSE | SALARIES | 195,315.12 | (590.00) | 194,725.12 | Reclassing salary for (2)golf shop clerks & (3) golf player services positions for the addition of (1) assistant golf pro |
| 51800-2002-52010 | 18 | 184316 | 41111 | GOLF CLUBHOUSE | FICA | 18,378.11 | (45.00) | 18,333.11 | FICA for change to Golf Clubhouse positions |
| 51800-2002-52020 | 18 | 184316 | 41112 | GOLF CLUBHOUSE | PERA | 26,465.20 | (80.00) | 26,385.20 | PERA for change to Golf Clubhouse positions |
| 18 Total | | | | | | | (715.00) | | |
| 50100-6003-51020 | 60 | 604610 | 41101 | WATER DISTRIBUTION | SALARIES | 872,857.44 | 28,555.00 | 901,412.44 | budget for (1) new journeyman plumber position (offset by reduction of core pump operator) |
| 50100-6003-52010 | 60 | 604610 | 41111 | WATER DISTRIBUTION | FICA | 81,751.88 | 2,184.00 | 83,935.88 | FICA for journeyman plumber |
| 50100-6003-52020 | 60 | 604610 | 41112 | WATER DISTRIBUTION | PERA | 119,550.19 | 3,869.00 | 123,419.19 | PERA for journeyman plumber |
| 60 Total | | | | | | | 34,608.00 | | |
| Grand Total | | | | | | | 34,883.00 | | |

Reclasses:

| DFA Matching | Fund | ORG | OBJ | PROJ | Dept Name | Description | Current Budget | Budget Request | New Budget | Comments |
|------------------|------|--------|-------|-------|------------------------|--------------------------------|----------------|----------------|--------------|---|
| 11000-2011-56999 | 1 | 010145 | 42706 | | INFORMATION TECHNOLOGY | EQUIPMENT UNDER 5000.00 | 73,380.60 | 45,154.00 | 118,534.60 | reclass from city wide phone system |
| 11000-2011-58999 | 1 | 010145 | 44901 | 00003 | INFORMATION TECHNOLOGY | CITY WIDE PHONE SYSTEM | 45,154.03 | (45,154.00) | 0.03 | reclass carryover to equip. under 5000 - project complete |
| 11000-2002-57070 | 1 | 010181 | 42222 | | INSURANCE | INSURANCE-GENERAL LIABILITY | 1,576,383.07 | (285,534.00) | 1,290,849.07 | reclass to claims by others for missed budget |
| 11000-2002-57999 | 1 | 010181 | 42608 | | INSURANCE | CLAIMS BY OTHERS, GENERAL LIAB | - | 285,534.00 | 285,534.00 | reclass from gen liability insurance |
| 11000-4003-56080 | 1 | 010330 | 42320 | 00274 | RECREATION | SUMMER SPORTS | 5,500.00 | 1,350.00 | 6,850.00 | reclass for purchase of participant tracking system |
| 11000-4003-56080 | 1 | 010330 | 42515 | | RECREATION | TENNIS COURTS | 3,000.00 | (1,350.00) | 1,650.00 | reclass for purchase of participant tracking system |
| 29900-2002-51020 | 15 | 154015 | 41101 | | COPS GRANT | SALARIES | - | 6,386.00 | 6,386.00 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-51020 | 15 | 154015 | 41102 | | COPS GRANT | OVERTIME | - | 1,593.00 | 1,593.00 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-52100 | 15 | 154015 | 41110 | | COPS GRANT | WORKER'S COMPENSATION | - | 294.00 | 294.00 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-52010 | 15 | 154015 | 41111 | | COPS GRANT | FICA | - | 609.00 | 609.00 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-52020 | 15 | 154015 | 41112 | | COPS GRANT | PERA | - | 1,763.00 | 1,763.00 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-52030 | 15 | 154015 | 41113 | | COPS GRANT | INSURANCE-MEDICAL/DENTAL | - | 16.00 | 16.00 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-52080 | 15 | 154015 | 41114 | | COPS GRANT | LONG-TERM/SHORT-TERM DISABILIT | - | 11.00 | 11.00 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-51020 | 15 | 154115 | 41101 | | COPS GRANT (2) | SALARIES | 289,904.16 | (6,386.00) | 283,518.16 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-51020 | 15 | 154115 | 41102 | | COPS GRANT (2) | OVERTIME | - | (1,593.00) | (1,593.00) | reclass salary for final 2015 COPS grant expense |
| 29900-2002-52100 | 15 | 154115 | 41110 | | COPS GRANT (2) | WORKER'S COMPENSATION | 6,636.80 | (294.00) | 6,342.80 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-52010 | 15 | 154115 | 41111 | | COPS GRANT (2) | FICA | 23,210.45 | (609.00) | 22,601.45 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-52020 | 15 | 154115 | 41112 | | COPS GRANT (2) | PERA | 79,796.12 | (1,763.00) | 78,033.12 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-52030 | 15 | 154115 | 41113 | | COPS GRANT (2) | INSURANCE-MEDICAL/DENTAL | 58,072.51 | (16.00) | 58,056.51 | reclass salary for final 2015 COPS grant expense |
| 29900-2002-52080 | 15 | 154115 | 41114 | | COPS GRANT (2) | LONG-TERM/SHORT-TERM DISABILIT | 189.60 | (11.00) | 178.60 | reclass salary for final 2015 COPS grant expense |

Revenue

New Money

| DFA Matching | Fund | ORG | OBJ | PROJ | Dept Name | Description | Current Budget | Budget Request | New Budget | Comments |
|--------------------|------|--------|-------|-------|-----------------------------|-------------------------|----------------|----------------|----------------|--|
| 11000-1-47398 | 1 | 019999 | 30702 | 00126 | GENERAL FUND REVENUE | JAG GRANT | (3,283.00) | (16,437.00) | (19,720.00) | adding 2019 Jag Grant award to budget(offsetting expense) |
| 1 Total | | | | | | | | | (16,437.00) | |
| 21400-1-41300 | 23 | 239999 | 30110 | | LODGERS TAX REVENUE | LODGERS' TAX | (2,000,000.00) | (300,000.00) | (2,300,000.00) | additional projection for Lodgers' Tax |
| 23 Total | | | | | | | | | (300,000.00) | |
| | | | | | | | | | | receipt of allocated funds from WWTP Allocation(offsetting |
| 50100-1-46900 | 66 | 669999 | 30499 | | JOINT UTILITY WATER INC REV | Allocation to WWTP | - | (1,060,000.00) | (1,060,000.00) | expense) |
| 66 Total | | | | | | | | | (1,060,000.00) | |
| 69900-1-46030 | 74 | 749999 | 30601 | | INSURANCE FUND | INTEREST ON INVESTMENTS | - | (1,000.00) | (1,000.00) | establishing a budget for interest revenue |
| 69900-1-46900 | 74 | 749999 | 30604 | | INSURANCE FUND | PREMIUM TRANSFERS | - | (920,981.00) | (920,981.00) | insurance premium transfer from hpd budget |
| 74 Total | | | | | | | | | (921,981.00) | |
| Grand Total | | | | | | | | | (2,298,418.00) | |

Transfers:

| DFA Matching | Fund | ORG | OBJ | PROJ | Dept Name | Description | Current Budget | Budget Request | New Budget | Comments |
|--------------------|------|--------|-------|------|---------------------------|------------------|----------------|----------------|----------------|--|
| 11000-1-61200 | 1 | 019999 | 30808 | | GENERAL FUND REVENUE | Transfer to 27 | 138,087.48 | 200,000.00 | 338,087.48 | transfer due to outstanding reimbursements |
| 11000-1-61100 | 1 | 019999 | 30828 | | GENERAL FUND REVENUE | Transfer from 23 | (313,825.00) | (299,615.00) | (613,440.00) | transfer to GF for Tree lighting and slam & jam and marketing |
| 11000-1-61200 | 1 | 019999 | 30804 | | GENERAL FUND REVENUE | Transfer to 18 | 3,398,875.61 | 13,585.00 | 3,412,460.61 | strategy and colorado golf show |
| 11000-1-61200 | 1 | 019999 | 30868 | | GENERAL FUND REVENUE | Transfer to 44 | - | 90,852.00 | 90,852.00 | Transfer to GF for Colorado Golf Show |
| 11000-1-61200 | 1 | 019999 | 30878 | | GENERAL FUND REVENUE | Transfer to 15 | - | 100,000.00 | 100,000.00 | transfer to fund 44 to correct posting error for developer agreement |
| 11000-1-61200 | 1 | 019999 | 30895 | | GENERAL FUND REVENUE | Transfer to 74 | - | 2,000,000.00 | 2,000,000.00 | (Mclnroe) |
| 1 Total | | | | | | | | | 2,104,822.00 | |
| 29900-1-61100 | 15 | 159999 | 30802 | | COPS GRANT REVENUE | transfer from 1 | - | (100,000.00) | (100,000.00) | transfer due to outstanding reimbursements |
| 15 Total | | | | | | | | | (100,000.00) | |
| 51800-1-61100 | 18 | 189999 | 30802 | | GOLF FUND REVENUE | Transfer from 1 | (3,398,875.61) | (13,585.00) | (3,412,460.61) | transfer to fund additional expense in golf fund |
| 18 Total | | | | | | | | | (13,585.00) | |
| 21400-1-61200 | 23 | 239999 | 30804 | | LODGERS TAX REVENUE | Transfer to 18 | 88,675.00 | 5,300.00 | 93,975.00 | transfer from Lodgers' Tax for Colorado Golf Show |
| 21400-1-61200 | 23 | 239999 | 30815 | | LODGERS TAX REVENUE | Transfer to 1 | 313,825.00 | 294,315.00 | 608,140.00 | transfer from Lodgers' Tax for tree lighting and slam&jam & marketing strategy |
| 23 Total | | | | | | | | | 299,615.00 | |
| 29900-1-61100 | 27 | 279999 | 30834 | | PUBLIC TRANS REVENUE | Transfer from 1 | (138,087.48) | (200,000.00) | (338,087.48) | transfer due to outstanding reimbursements |
| 27 Total | | | | | | | | | (200,000.00) | |
| | | | | | | | | | | transfer to fund 44 to correct posting error for developer agreement |
| 39900-1-61100 | 44 | 449999 | 30840 | | JOINT UTILITY EXT REVENUE | Transfer from 1 | - | (90,852.00) | (90,852.00) | (Mclnroe) |
| 44 Total | | | | | | | | | (90,852.00) | |
| 50100-1-61100 | 74 | 749999 | 30851 | | INSURANCE FUND | Transfer from 1 | - | (2,000,000.00) | (2,000,000.00) | transfer from general fund to insurance fund |
| 74 Total | | | | | | | | | (2,000,000.00) | |
| Grand Total | | | | | | | | | - | |



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 21st, 2019

SUBJECT: Resolution authorizing an additional amount of Lodgers' Tax for the EDC – Airline Marketing campaign and various City of Hobbs events.

DEPT. OF ORIGIN: Finance
DATE SUBMITTED: October 14, 2019
SUBMITTED BY: Toby Spears, Finance Director

The Lodgers' Tax Board met on October 9th, 2019 and recommended funding for the following events:
Economic Development Corporation of Lea County - \$99,160.00 – Denver Flight Marketing Campaign
City of Hobbs – Convention & Visitors Bureau - \$ 18,815.00 – Hobbs Tree Lighting
City of Hobbs - Parks and Recreation Dept. - \$ 25,500.00 – Hobbs Down Town Slam & Jam
City of Hobbs – Rockwind Community Links - \$ 5,300.00 – Rockwind Golf Show – Denver, Colorado

- Total funding requests for all events requested was \$ 148,775.00

Fiscal Impact:

Reviewed By: 
Finance Department


September 30, 2019 Unallocated Cash Balance for the Lodgers' Tax Fund is as follows:

| | |
|-----------------|------------------------------|
| Cash for Grants | \$399,461.42 |
| City and County | \$958,612.57 |
| Airline Subsidy | <u>\$882,320.28</u> |
| TOTAL | <u>\$2,240,394.27</u> |

Attachments:

- Breakdown of request
- Financial Summary
- Resolution

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

To be determined by City Commission.

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

| | |
|----------------------|---------------------|
| Resolution No. _____ | Continued To: _____ |
| Ordinance No. _____ | Referred To: _____ |
| Approved _____ | Denied _____ |
| Other _____ | File No. _____ |

CITY OF HOBBS

RESOLUTION NO. 6867

A RESOLUTION AUTHORIZING
ADDITIONAL AMOUNT OF LODGERS' TAX FUNDS TO PROMOTE
EDC AIRLINE MARKETING CAMPAIGN AND VARIOUS CITY OF HOBBS EVENTS

WHEREAS, the Lodgers' Tax Advisory Board met on October 9, 2019 and recommended forwarding the following lodger's tax request to the Commission;

| | Amount Requested | Amount Funded | Shall Fund | Shall Not Fund |
|--|------------------|---------------|------------|----------------|
| Economic Development Corporation of Lea County Denver Flight Marketing Campaign | \$99,160.00 | | | |
| City of Hobbs – Convention and Visitors Bureau Hobbs Tree Lighting | \$18,815.00 | | | |
| City of Hobbs – Parks and Recreation Department Hobbs Down Town Slam & Jam | \$25,500.00 | | | |
| City of Hobbs – Rockwind Community Links Rockwind Golf Show-Denver, Colorado | \$ 5,300.00 | | | |

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized to allocate Lodgers' Tax Funds in the total amount as specified herein.

PASSED, ADOPTED AND APPROVED this 21st day of October, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

CITY OF HOBBS LODGERS' TAX REPORT

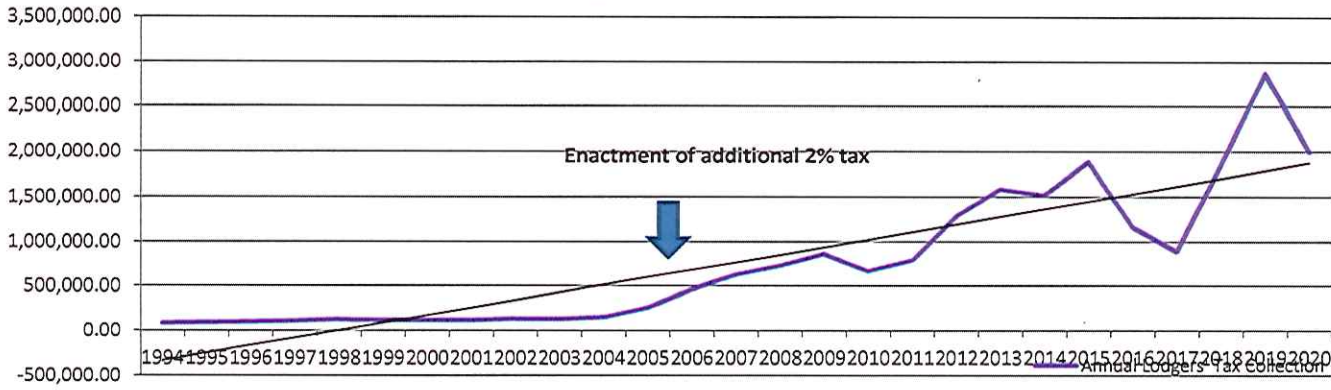
September 30, 2019

2019

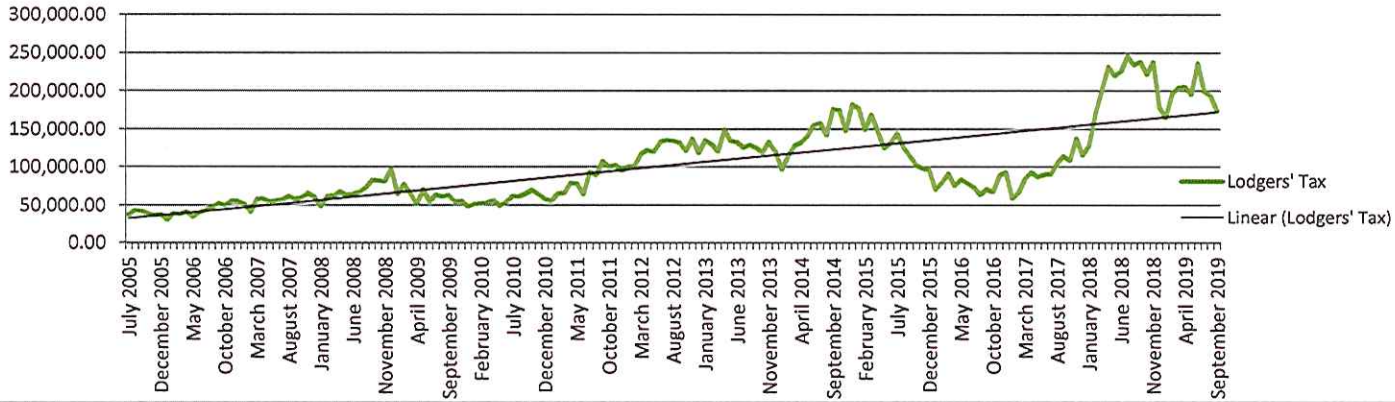
| Month | Month | RECEIPTS 239999- | | | EXPENDITURES | | | NET CHANGE | | Cash Balance |
|---------------------|-----------------|-----------------------|---------------------|------------------|---------------------|-----------------------|---------------------|---------------------|-------------|--------------|
| | | Gross Taxable Revenue | Lodgers' Tax | Other Income | TOTAL | Contract for Services | Advert & Promotion | TOTAL | For Month | |
| SUBTOTAL | | 15,364,272.60 | 768,213.63 | 527.46 | 768,741.09 | 0.00 | 762,619.97 | 762,619.97 | | |
| SUBTOTAL | | 18,028,844.80 | 901,442.24 | 973.44 | 902,415.68 | 0.00 | 1,452,826.32 | 1,452,826.32 | | |
| CASH BALANCE | 06/30/15 | 713,543.86 | 1,885,088.47 | 1,769.80 | 1,886,858.27 | | 2,219,502.38 | 2,219,502.38 | | |
| CASH BALANCE | 06/30/16 | 188,954.74 | 1,166,403.92 | 1,637.41 | 1,168,041.33 | 0.00 | 1,692,630.45 | 1,692,630.45 | | |
| CASH BALANCE | | 267,251.48 | 944,566.51 | 7,484.56 | | | 873,754.33 | | | |
| July 2017 | | 1,815,246.20 | 90,762.31 | 976.79 | 91,739.10 | | 1,372.17 | 1,372.17 | 90,366.93 | 90,366.93 |
| August 2017 | | 2,089,782.80 | 104,489.14 | 1,216.90 | 105,706.04 | | 18,130.31 | 18,130.31 | 87,575.73 | 177,942.66 |
| September 2017 | | 2,291,105.80 | 114,555.29 | 1,738.91 | 116,294.20 | | 26,500.00 | 26,500.00 | 89,794.20 | 267,736.86 |
| October 2017 | | 2,170,628.60 | 108,531.43 | 3,549.66 | 112,081.09 | | 59,216.40 | 59,216.40 | 52,864.69 | 320,601.55 |
| November 2017 | | 2,764,121.40 | 138,206.07 | 2,979.81 | 141,185.88 | | 14,757.64 | 14,757.64 | 126,428.24 | 447,029.79 |
| December 2017 | | 2,308,667.00 | 115,433.35 | 3,413.63 | 118,846.98 | | 0.00 | 0.00 | 118,846.98 | 565,876.77 |
| SUBTOTAL | | 13,439,551.80 | 671,977.59 | 13,875.70 | 685,853.29 | 0.00 | 119,976.52 | 119,976.52 | | |
| January 2018 | | 2,580,920.60 | 129,046.03 | 3,498.85 | 132,544.88 | | 229,785.48 | 229,785.48 | -97,240.60 | -97,240.60 |
| February 2018 | | 3,428,414.60 | 171,420.73 | 3,567.45 | 174,988.18 | | 14,804.51 | 14,804.51 | 160,183.67 | 160,183.67 |
| March 2018 | | 4,035,431.00 | 201,771.55 | 629.14 | 202,400.69 | | 51,663.32 | 51,663.32 | 150,737.37 | 150,737.37 |
| April 2018 | | 4,639,998.60 | 231,999.93 | 802.01 | 232,801.94 | | 10,521.88 | 10,521.88 | 222,280.06 | 222,280.06 |
| May 2018 | | 4,406,434.20 | 220,321.71 | 967.59 | 221,289.30 | | 9,500.00 | 9,500.00 | 211,789.30 | 211,789.30 |
| June 2018 | | 4,525,501.20 | 226,275.06 | 1,143.42 | 227,418.48 | | 325,375.98 | 325,375.98 | -97,957.50 | -97,957.50 |
| SUBTOTAL | | 23,616,700.20 | 1,180,835.01 | 10,608.46 | 1,191,443.47 | 0.00 | 641,651.17 | 641,651.17 | | |
| CASH BALANCE | | 1,382,920.55 | 1,852,812.60 | 24,484.16 | 1,877,296.76 | | 761,627.69 | | | |
| July 2018 | | 4,924,557.60 | 246,227.88 | 1,183.55 | 247,411.43 | | 0.00 | 0.00 | 247,411.43 | 247,411.43 |
| August 2018 | | 4,682,780.80 | 234,139.04 | 1,484.86 | 235,623.90 | | 13,644.20 | 13,644.20 | 221,979.70 | 469,391.13 |
| September 2018 | | 4,769,011.20 | 238,450.56 | 1,648.84 | 240,099.40 | | 257,822.62 | 257,822.62 | -17,723.22 | 451,667.91 |
| October 2018 | | 4,439,774.00 | 221,988.70 | 1,737.41 | 223,726.11 | | 3,957.73 | 3,957.73 | 219,768.38 | 671,436.29 |
| November 2018 | | 4,759,001.40 | 237,950.07 | 2,214.46 | 240,164.53 | | 73,306.33 | 73,306.33 | 166,858.20 | 838,294.49 |
| December 2018 | | 3,604,288.40 | 180,214.42 | 2,697.34 | 182,911.76 | | 234,378.56 | 234,378.56 | -51,466.80 | 786,827.69 |
| SUBTOTAL | | 27,179,413.40 | 1,358,970.67 | 10,966.46 | 1,369,937.13 | 0.00 | 583,109.44 | 583,109.44 | | |
| January 2019 | | 3,306,211.80 | 165,310.59 | 2,693.77 | 168,004.36 | | 1,014.72 | 1,014.72 | 166,989.64 | 166,989.64 |
| February 2019 | | 3,930,807.80 | 196,540.39 | 3,027.42 | 199,567.81 | | 28,439.97 | 28,439.97 | 171,127.84 | 171,127.84 |
| March 2019 | | 4,093,536.40 | 204,676.82 | 2,827.40 | 207,504.22 | | 645,864.78 | 645,864.78 | -438,360.56 | -438,360.56 |
| April 2019 | | 4,113,551.00 | 205,682.55 | 2,838.40 | 208,520.95 | | 52,752.50 | 52,752.50 | 155,768.45 | 155,768.45 |
| May 2019 | | 3,917,243.20 | 195,862.16 | 3,090.53 | 198,952.69 | | 63,744.00 | 63,744.00 | 135,208.69 | 135,208.69 |
| June 2019 | | 4,739,244.00 | 236,962.20 | 3,469.19 | 240,431.39 | | 360,519.42 | 360,519.42 | -120,088.03 | -120,088.03 |
| SUBTOTAL | | 24,100,694.20 | 1,205,034.71 | 17,946.71 | 1,222,981.42 | 0.00 | 1,152,335.39 | 1,152,335.39 | | |
| CASH BALANCE | | 2,240,394.27 | 2,564,005.38 | 28,913.17 | 2,592,918.55 | | 1,735,444.83 | | | |
| July 2019 | | 3,999,605.20 | 199,980.26 | 3,069.28 | 203,049.54 | | 115,183.30 | 115,183.30 | 87,866.24 | 87,866.24 |
| August 2019 | | 3,877,290.40 | 193,864.52 | 3,228.61 | 197,093.13 | | 20,802.36 | 20,802.36 | 176,290.77 | 264,157.01 |
| September 2019 | | 3,491,240.40 | 174,562.02 | | 174,562.02 | | 480,471.47 | 480,471.47 | -305,909.45 | -41,752.44 |
| October 2019 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | -41,752.44 |
| November 2019 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | -41,752.44 |
| December 2019 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | -41,752.44 |
| SUBTOTAL | | 11,368,136.00 | 568,406.80 | 6,297.89 | 574,704.69 | 0.00 | 616,457.13 | 616,457.13 | | |
| January 2020 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| February 2020 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| March 2020 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| April 2020 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| May 2020 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| June 2020 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| SUBTOTAL | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| CASH BALANCE | | 2,198,641.83 | 568,406.80 | 6,297.89 | 574,704.69 | | 616,457.13 | | | |

| CITY OF HOBBS LODGERS' TAX PROGRAM | | | | | | | |
|--|---|------------|------------|----------------|--------------|------------|----|
| 9/30/2019 | AWARD | | | | | ACTUAL | |
| | PROJECT | DATE | AMOUNT | ACTUAL EXPENSE | OUTSTANDING | CATEGORY | |
| 9/30/2019 | CASH BALANCE | | | | 2,240,394.27 | | |
| Proof of Cash: | | | | | | | |
| Beginning Cash Available for Profit, Non-Profit, and Public Entities (20%) | | | | | | 276,584.11 | NP |
| 19-7 | HOBBS USSSA (PERMIAN BASIN MIDLAND) | 4/16/2018 | 80,000.00 | 80,000.00 | 0.00 | NP | |
| | NMJC - NMJCA OUTDOOR TRACK AND FIELD | 10/15/2018 | 35,000.00 | 35,000.00 | 0.00 | NP | |
| 20-2 | HOBBS CHAMBER OF COMMERCE - HOBBS AUGUST NITES | 4/11/2019 | 91,860.00 | 71,123.58 | 20,736.42 | NP | |
| 20-3 | HOBBS CHAMBER OF COMMERCE - HOBBS HOLIDAY TOURNEY | 4/11/2019 | 15,618.00 | 0.00 | 15,618.00 | NP | |
| 20-4 | HOBBS CHAMBER OF COMMERCE - FEBREWARY FESTIVAL | 4/11/2019 | 12,002.50 | 0.00 | 12,002.50 | NP | |
| 20-5 | CINCO DE MAYO COMMITTEE | 4/11/2019 | 15,000.00 | 6,500.00 | 8,500.00 | NP | |
| 20-6 | JUNETEENTH 2020 | 4/11/2019 | 9,800.00 | 4,900.00 | 4,900.00 | NP | |
| 20-7 | HOBBS HISPANO CHAMBER OF COMMERCE - MARIACHI CHRISTM | 4/11/2019 | 20,000.00 | 0.00 | 20,000.00 | NP | |
| 20-8 | HOBBS HISPANO CHAMBER OF COMMERCE - SEPTIEMBRE | 4/11/2019 | 25,000.00 | 0.00 | 25,000.00 | NP | |
| 20-9 | HOBBS KENNEL CLUB | 4/11/2019 | 3,200.00 | 0.00 | 3,200.00 | NP | |
| 20-10 | SOUTHWEST SYMPHONY 2020 | 4/11/2019 | 70,733.50 | 0.00 | 70,733.50 | NP | |
| 20-11 | UNITED WAY - 2ND ANNUAL BENEFIT CONCERT | 4/11/2019 | 10,000.00 | 10,000.00 | 0.00 | NP | |
| 20-12 | HOBBS USSSA | 4/11/2019 | 36,500.00 | 0.00 | 36,500.00 | NP | |
| 20-13 | PERMIAN BASIN USSSA | 4/11/2019 | 162,500.00 | 118,419.02 | 44,080.98 | NP | |
| 20-14 | WESTERN HERITAGE MUSEUM | 4/11/2019 | 54,635.00 | 0.00 | 54,635.00 | NP | |
| 20-15 | HOBBS QUARTERBACK CLUB 2020 | 4/11/2019 | 9,800.00 | 0.00 | 9,800.00 | NP | |
| 20-16 | TUFF HEDEMAN CHAMPIONSHIP BULL RIDING 2020 | 4/11/2019 | 20,000.00 | 0.00 | 20,000.00 | P | |
| 20-17 | CYCLE CITY PROMOTIONS - KICKER ARENACROSS/MONSTER | 4/11/2019 | 50,000.00 | 0.00 | 50,000.00 | P | |
| | TOTAL REMAINING ALLOCATION FOR PROFIT, NON-PROFIT AND PUBLIC ENTITIES | | 428,549.81 | 0.00 | 395,706.40 | | |
| Add: | 20% Monthly Tax Revenue (starting April 1st, 2013) | | | | 518,583.71 | | |
| | Cash Available for Allocation | | | | 399,461.42 | | |
| Beginning Cash Available for Local Government (City and County) (40%) | | | | | | 553,168.22 | |
| 19-18 | CITY OF HOBBS - FIREFIGHTER CHALLENGE | 1/9/2019 | 44,392.43 | 41,954.15 | 2,438.28 | LOCAL GOV | |
| 20-18 | ROCKWIND COMMUNITY LINKS - 2020 | 4/11/2019 | 88,675.00 | 19,651.61 | 69,023.39 | | |
| 20-19 | C.O.R.E - 2020 - MARKETING | 4/11/2019 | 179,350.00 | 10,327.54 | 169,022.46 | | |
| 20-20 | C.O.R.E - 2020 - OPERATING | 4/11/2019 | 500,000.00 | 125,000.00 | 375,000.00 | | |
| 20-21 | CITY OF HOBBS - NM PARKS ASSOCIATION STATE CONF | 4/11/2019 | 13,825.00 | 13,398.47 | 426.53 | | |
| 20-22 | LEA COUNTY EVENT CENTER - FAIR AND RODEO - 2020 | 4/11/2019 | 108,330.00 | 107,378.30 | 951.70 | | |
| | TOTAL REMAINING ALLOCATION FOR LOCAL GOVERNMENT | | 934,572.43 | 317,710.07 | 616,862.36 | | |
| Add: | 40% Monthly Tax Revenue (starting April 1st, 2013) | | | | 1,037,167.42 | | |
| | Cash Available for Allocation | | | | 958,612.57 | | |
| Beginning Cash Available for Fire, EMS, Sanitation (15%) | | | | | | | |
| | TOTAL REMAINING ALLOCATION FOR CITY OF HOBBS POLICE AND FIRE | | | | 0.00 | | |
| Add: | 15% Monthly Tax Revenue (starting April 1st, 2013) | | 388,937.78 | 0.00 | 388,937.78 | | |
| | Cash Available for Allocation | | | | 388,937.78 | | |
| Beginning Cash Available for Airline subsidy (25%) | | | | | | 355,730.14 | |
| 20-23 | EDC - 2020 AIRLINE SUBSIDY (Marketing) | | 500,000.00 | 16,046.08 | 483,953.92 | | |
| Add: | 25% Monthly Tax Revenue (starting April 1st, 2013) | | | 648,229.64 | 648,229.64 | | |
| | TOTAL REMAINING ALLOCATION FOR AIRLINE SUBSIDY | | | 664,275.72 | 664,275.72 | | |
| | Cash Available for Allocation | | | | 882,320.28 | | |

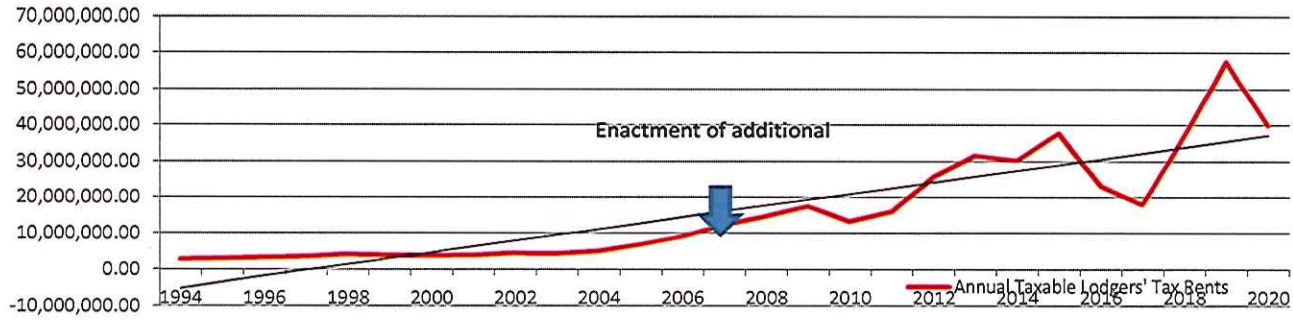
Annual Lodgers' Tax Collection



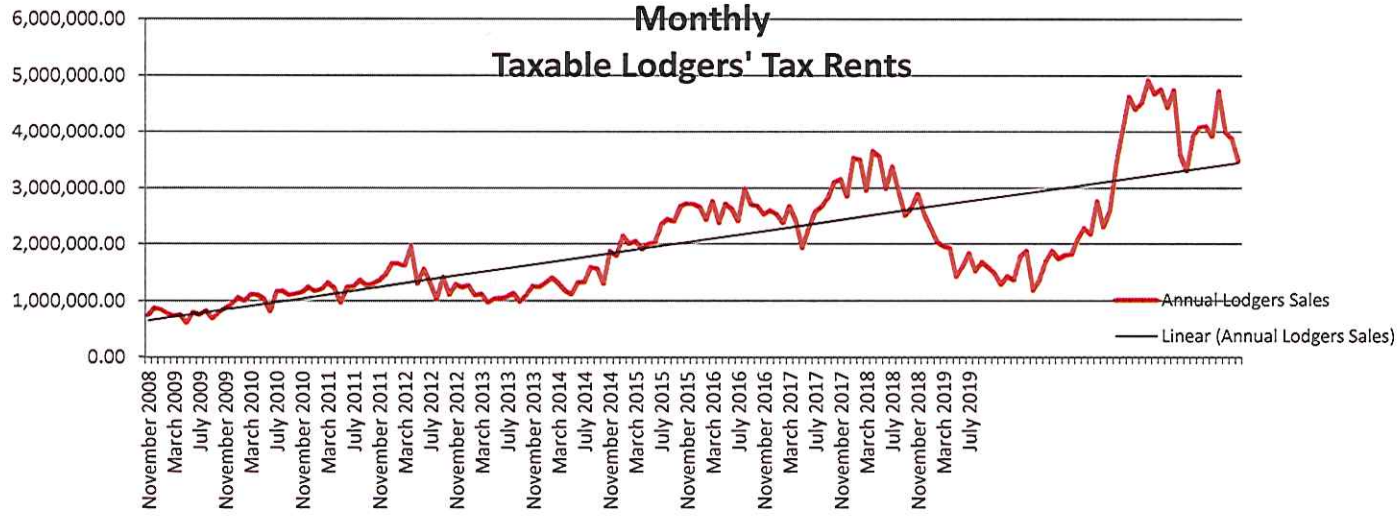
Monthly Lodgers' Tax Collection



Annual Taxable Lodgers' Tax Rents



Monthly Taxable Lodgers' Tax Rents





CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 21, 2019

SUBJECT: FY2020 NM State Fire Marshal Fire Protection Grant
DEPT. OF ORIGIN: Fire
DATE SUBMITTED: October 15, 2019
SUBMITTED BY: Barry Young, Deputy Fire Chief

Summary: The City of Hobbs Fire Department is eligible to participate in the FY20 NM State Fire Marshal Fire Protection Grant. The grant will award a single applicant a maximum of \$100,000 with a minimum matching funds commitment from the department of 10%.

The Hobbs Fire Department wishes to utilize this grant for the purchase of Rescue Equipment, specifically three (3) sets of battery operated extrication equipment and tools to be placed on fire apparatus.

Fiscal Impact: Reviewed By: [Signature] Finance Department

The total amount of the grant is \$82,673.00, of which the city would be responsible for 10% or \$8,267.30. The remaining \$74,405.70 would be covered by funding from this grant if it is awarded by the Fire Protection Grant Council.

Attachments: Resolution

Legal Review: Approved As To Form: [Signature] City Attorney

Recommendation: Approval of the resolution to submit the FY2020 NM State Fire Marshal Fire Protection Grant for the purchase of Rescue Equipment.

Approved For Submittal By: [Signature] Department Director
[Signature] City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN
Resolution No.
Ordinance No.
Approved
Other
Continued To:
Referred To:
Denied
File No.

CITY OF HOBBS

RESOLUTION NO. 6868

A RESOLUTION APPROVING
THE SUBMISSION OF FY20
NEW MEXICO STATE FIRE MARSHAL FIRE PROTECTION GRANT

WHEREAS, the City of Hobbs Fire Department is eligible to participate in the FY20 State Fire Marshal Fire Protection Grant; and

WHEREAS, the grant will provide financial assistance with the purchase of Rescue Equipment, specifically battery operated extrication equipment and tools; and

WHEREAS, the total amount of the grant is \$82,673.00, of which the City would be responsible for 10% or \$8,267.30; and

WHEREAS, the grant request would cover the outstanding cost of \$74,405.70;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized and directed to execute on behalf of the City of Hobbs this Resolution approving the Grant Application with the New Mexico State Fire Marshal Fire Protection Grant for the purchase of Rescue Equipment, battery operated extrication equipment and tools.

PASSED, APPROVED AND ADOPTED this 21st day of October, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 21, 2019

SUBJECT: Resolution Authorizing a Charter Commission and Appointing Members to that Commission

DEPT. OF ORIGIN: Mayor's Office
DATE SUBMITTED: October 14, 2019
SUBMITTED BY: Mayor Sam Cobb

Summary:

Section 7-1 of the City Charter requires that the City Commission shall appoint a Charter Commission at least every 10 years to review the Charter. The Charter Commission shall consist of nine members; the Mayor, two City Commissioners and six other members each appointed by one of the City Commissioners. The Charter Commission is required to conduct at least one public hearing prior to submitting their recommendations to the City Commission.

Fiscal Impact:

Reviewed By: [Signature]
Finance Department

None

Attachments:

Resolution

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

Approval of resolution

Approved For Submittal By:

[Signature]
Department Director
[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No.
Ordinance No.
Approved
Other
Continued To:
Referred To:
Denied
File No.

CITY OF HOBBS

RESOLUTION NO. 6869

A RESOLUTION ESTABLISHING A CHARTER COMMISSION
AND APPOINTING MEMBERS TO THAT COMMISSION

WHEREAS, Section 7-1 of the Charter of the City of Hobbs requires that the City Commission shall appoint a Charter Commission at least every ten (10) years to review the Charter; and

WHEREAS, said provision requires that the Charter Commission shall consist of two (2) Commissioners, the Mayor, and one (1) member appointed by each Commissioner.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS that a Charter Commission is hereby established pursuant to Section 7-1 of the Charter of the City of Hobbs and that the following individuals are hereby appointed to said Charter Commission to review the Charter:

Mayor Sam Cobb
Commissioner Joseph D. Calderón
Commissioner Marshall Newman
Kenny Fadke
Bradley Dirk Reimers
Larron Fields
Oscar Gonzalez
Ryan Herrera
Pat Duran

PASSED, ADOPTED AND APPROVED this 21st day of October, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 21, 2019

SUBJECT: Municipal Officer Election Resolution of the City of Hobbs, New Mexico

DEPT. OF ORIGIN: City Clerk's Office

DATE SUBMITTED: October 15, 2019

SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

A regular municipal election will be held on **Tuesday, March 3, 2020**, and persons shall be elected to fill the following elective offices:

- ★ One Mayor for a four-year term
- ★ One Commissioner from District 1 for a four-year term
- ★ One Commissioner from District 2 for a four-year term
- ★ One Commissioner from District 3 for a four-year term
- ★ One Municipal Judge, elected at large, to fill unexpired four-year term

Important dates in the resolution are noted as follows:

- ✓ January 7, 2020 - Candidate Filing Day
- ✓ January 14, 2020 - Write-In Candidate Filing Day
- ✓ February 4, 2020 - First Day for Absentee and Early Voting
- ✓ February 4, 2020 - Voter Registration Closes by Mail - Lea County Clerk @ 5:00 p.m.
- ✓ February 28, 2020 - Last Day for Issuance of Absentee Ballots
- ✓ February 29, 2020 - Last Day for Early Voting
- ✓ March 3, 2020 - Election Day
- ✓ April 14, 2020 - Runoff Election (if necessary)

All of the precincts have been consolidated and four Voting Convenience Centers (VCC) have been secured for the election as follows:

- ▶ Hobbs City Hall Annex, 1st Floor, 200 East Broadway
- ▶ Teen Center, 620 West Alto
- ▶ Hobbs Municipal Schools Training Center, 2110 East Sanger
- ▶ Lea County Event Center, 5101 Lovington Highway

- ▶ Absentee and Early Voting- Municipal Clerk's Office, 200 East Broadway
- ▶ Alternate Early Voting Site - Lea County Office Complex, 1019 East Bender

Fiscal Impact:


Reviewed By: 
Finance Department

The total operating costs for the election are currently budgeted at \$41,478.46 for poll workers, precinct supplies, printed material, Ballot-on-Demand Computer System and publication of legal notices. Additional funds are being requested in the budget adjustment to include costs for a runoff election should one become necessary.

Attachments:

Election Resolution

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Motion to adopt Resolution; second; vote

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6870

**A RESOLUTION CALLING FOR A MUNICIPAL OFFICER ELECTION
TO BE HELD ON MARCH 3, 2020, AND
NOTIFYING THE LEA COUNTY CLERK OF THE POSITIONS TO BE FILLED**

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that:

1. Pursuant to NMSA1978, Sections 1-22-3.1 and 1-22-4, a Municipal Officer Election will be held in the City of Hobbs, New Mexico, on Tuesday, March 3, 2020.
2. The following local governing body positions and judicial position shall be included in the Secretary of State's Proclamation to fill elective offices:
 - A. **ONE – Mayor for a four-year term**
 - B. **ONE – City Commissioner, District 1, for a four-year term**
 - C. **ONE – City Commissioner, District 2, for a four-year term**
 - D. **ONE – City Commissioner, District 3, for a four-year term**
 - E. **ONE – Municipal Judge, at large, to fill unexpired four-year term**
3. Declarations of Candidacy for the Municipal Officer Election shall be filed on Tuesday, January 7, 2020, between 9:00 a.m. and 5:00 p.m. at the Municipal Clerk's Office at City Hall, 200 East Broadway, Hobbs, New Mexico.
4. Declarations of Intent to be a Write-In Candidate for the Municipal Officer Election shall be filed on Tuesday, January 14, 2020, between 9:00 a.m. and 5:00 p.m. at the Municipal Clerk's Office at City Hall, 200 East Broadway, Hobbs, New Mexico.
5. All precincts or portions thereof within the municipal boundaries of the City of Hobbs are hereby consolidated into one precinct for the conduct of the Municipal Officer Election.
6. The following locations are designated as polling places for the purpose of establishing Voter Convenience Centers on election day from 7:00 a.m. to 7:00 p.m. for the conduct of the Municipal Officer Election:

Hobbs City Hall Annex, 200 East Broadway
Teen Center, 620 West Alto
Hobbs Municipal Schools Training Center, 2110 East Sanger
Lea County Event Center, 5101 Lovington Hwy.

Absentee and Early Voting: Municipal Clerk's Office
200 East Broadway

Alternate Early Voting: Lea County Office Complex
1019 East Bender Blvd.

7. Absentee and Early Voting will be conducted at the Municipal Clerk's Office beginning on Tuesday, February 4, 2020, and ending on Friday, February 28, 2020, during regular business days and hours of operation between 8:00 am and 5:00 p.m. Early Voting will also be conducted at the Municipal Clerk's Office on Saturday, February 29, 2020, from 10:00 a.m. to 6:00 p.m.
8. Alternate Early Voting will be conducted at the Lea County Office Complex, 1019 East Bender, Hobbs, New Mexico, beginning on Saturday, February 15, 2020, and ending on Saturday, February 29, 2020, which will be open on Tuesday through Saturday from 10:00 a.m. to 6:00 p.m.
9. Pursuant to the City Charter, the City of Hobbs is subject to a top-two runoff election. Should one be necessary, a top-two runoff election will be held on Tuesday, April 14, 2020.
10. The Municipal Clerk shall conduct the Municipal Officer Election for the City of Hobbs utilizing the appropriate statutes and Election Code.
11. This Resolution shall serve as notice to the Lea County Clerk pursuant to NMSA 1978, Section 1-22-4(A).

PASSED, ADOPTED AND APPROVED this 21st day of October, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk